

# **PUBLIC NOTICE**

## **NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT**

### **BOARD OF DIRECTORS MEETING**

**District Office**

**Tuesday, April 9, 2002**

**6:30 PM**

### **Agenda**

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of March 12, 2002
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. Executive Committee Report
  - 1) Project Review Policy
  - 2) Compost Commercial Fee Implementation Policy
  - 3) Waste Minimization Award Nominations Review
- ⇒ 6:55 p.m. Data Ease/Controller Software – Fee Based Tracking Presentation
- ⇒ 7:15 p.m. Directors Report
  - Budget
  - Zoning Project
  - Programs Update
  - CAGIT
  - Legislative
  - CAC Report
- ⇒ 7:25 p.m. Other Items Pending:
- ⇒ 7:30 p.m. Public Comment
- ⇒ 7:40 p.m. Adjourn

**Northeast Indiana Solid Waste Management District  
Board of Directors Meeting  
April 9, 2002**

The Northeast Indiana Solid Waste Management District Board of Directors Meeting began April 9, 2002 at 6:30 PM. President, Harold Gingerich presided.

**BOARD MEMBERS PRESENT:** Harold Gingerich, Don Kaufman, Donald VanWye, Mayor Norm Yoder, Joy Sharp, Richard Strayer, Mark Pankop, Harold Uhl, Dick Dodge, Rodney Wells, Danny Putnam, Mayor Richard M Hickman

**BOARD MEMBERS ABSENT:** William Ort, Connie Miles, James Hess, Terry Helmer, Richard Winebrenner, Hal Stump, Mayor Larry McGahen, F. Mayo Sanders

**CAC PRESENT:** Pete Green and Ronald Baird

**DISTRICT ATTORNEY:** Derald Kruse, Absent

**DISTRICT CONSULTANT:** J.W. Spear, Sr., P.E.

**PUBLIC PRESENT:** Dave Fazio

**STAFF PRESENT:** Steve Christman, Pam DeCamp, Tiffany Elser, Richele Orn and Linda Zirkle

Noting a **quorum was present at the start of the meeting**, Harold Gingerich called the meeting to order at 6:30 P.M.

**MINUTES:** Hearing no corrections or additions to the minutes from the Public Hearing, and the Board meeting from March 12, 2002, a motion was made by Donald VanWye to approve both minutes from March 12, 2002. Seconded by Harold Uhl, motion carried.

**REGISTRY OF CLAIMS & TREASURER'S REPORT:** Steve Christman and Harold Gingerich reviewed the financial reports and explained the forms will change and have a different look because of new software and the controller and software person will explain all of this later in the meeting. A motion to approve the Registry of Claims and the Treasurer's Report was made by Richard Strayer. Seconded by Harold Uhl. Motion carried.

**EXECUTIVE COMMITTEE REPORT:** J.W. Spear, Sr. summarized for the Board, the Executive Committee's request and necessity for the District to have a Project Review Policy in place. The Executive Committee along with JW Spear will be working to develop this draft policy.

The Project Review Policy is undergoing revision and will be presented to the Board for consideration at the next meeting.

Today the Executive Committee chose the recipient for the 2002 Waste Reduction - Waste Minimization Award. The winner for the Gold Award is Robert Bosch Corporation, Albion, IN. The remainder will receive Silver Awards and they are: New Horizons Baking Company, Fremont, IN - TRW Automotive, Garrett, IN - Steel Dynamics, Inc., Butler, IN - Guardian Industries/Ligonier Plant, Ligonier, IN.

The Executive Committee also approved guidelines for staff to follow in implementation of the compost user fee program.

**DATA EASE:** Dave Fazio presented an overview of the new financial controller software. Dave and Richele Orn, the District's CPA, are working to customize this software to meet the State Board of Accounts requirements and the District's needs. Steve Christman explained this new software also has the needed requirements of the State to handle the new Compost User Fee Program. Harold Gingerich states the reports for the Board will be kept simple monthly and more detail will be provided on a quarterly basis to the Executive Committee. Harold believes the expense of Dave and Richele will prevent the District's past problems with audits, and have already given us a clean audit for 1999, 2000 and 2001.

**DIRECTOR'S REPORT:**

**Budget:** The State Department of Local Government Finance, (State Board of Tax Commission) has approved and certified the FY2002 District budget for \$1,600,000.00.

**Zoning:** The interns are preparing detailed information for the zoning presentation. This information should be complete next month.

**Programs Update:** Harold Gingerich read a note received from the Noble County Animal Shelter thanking the District for the donation from the shoe program.

Pam DeCamp reminds the Board on Friday, April 12, 2002 the HHW Friday programs begins for 2002. The Electronics Day kickoff is Saturday, April 13, 2002. Fees apply. The Compost lots open on Monday, April 15, 2002. This will be a learning process for everyone as the Contractors Fees are being put in place. Spring has arrived and the recycling drop-offs have had increases in material at all the sites. With this comes more abuse and Pam is working with authorities at several locations to help in preventing open dumping. The grinding has increased in volume with all the recent storms. Pam asked for the cities and towns to please be patient. We will get there as soon as possible. LaGrange is next and Garrett will follow. Pam has hired a translator to translate all the signs in Spanish. The Hispanic population has grown significantly especially on the West side of the District. Hopefully, this will help to stop some of the abuse at the drop-off units. The Noble County community foundation will help to distribute this material for the District. Noble County Commissioners have asked Steve and Pam to look into possibility of helping West Noble students with Spring Cleanup in their area. Harold Gingerich cautioned the District's liability involved. It was recommended Derald Kruse could read, review and perhaps write a disclaimer for the District.

**CAGIT:** All four County Council's have signed the new ongoing CAGIT Resolutions. All counties have chosen to sign ongoing resolutions, so this will not have to be signed every year.

**Legislative:** Two Districts are already in the process of dissolving. Senate Bill 283 has become law, allowing joint districts to more easily dissolve.

**CAC:** The CAC meeting was held last week (March 28, 2002) for the first quarter. Membership was finalized at about 6-7 members. Dave Swogger and Colleen Hake Boyd requested an educational tape be made for the elementary, middle and high school students.

Pete reported the meeting was a productive meeting and the CAC Committee voted to work with the group of 6 or 7. The Committee felt with a smaller group the attendance may be better and the group more productive.

**OTHER ITEMS PENDING:** Harold Gingerich thanked Pete Green for all the hard work and dedication he has given.

**PUBLIC COMMENT:** None

Motion to adjourn was made by Joy Sharp. Meeting was adjourned at 7:35 PM.