

PUBLIC NOTICE

NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT MEETING AGENDA BOARD OF DIRECTORS

District Office

Tuesday, April 12, 2005

6:30 PM

Retirement Reception for Von Milliner prior to meeting 5:00 PM – 6:30 PM

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of March 8, 2005
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. Budget Status
- ⇒ 6:45 p.m. Executive Committee Report:
 - Personnel Policy – Adopt 2005 Update
 - April Workshop Report
- ⇒ 7:15 p.m. Director's Report:
 - Operations/Programs
 - Legislative Update
- ⇒ 7:35 p.m. Other Items Pending
- ⇒ 7:40 p.m. Public Comment
- ⇒ 7:45 p.m. Adjourn

Northeast Indiana Solid Waste Management District
Board of Directors Meeting
April 12, 2005

The Northeast Indiana Solid Waste Management District Board of Directors meeting began April 12, 2005 at 6:30 p.m. President, Harold Gingerich presided.

BOARD MEMBERS PRESENT: Don Kaufman, Donald VanWye, Phillip Curtis, Harold Gingerich, Mark Pankop, Jack Herendeen, Harold Uhl, Ron Smith and Mayor Richard Hickman

BOARD MEMBERS ABSENT: Chuck Ort, Connie Miles, Mayor Norm Yoder, Roger Boots, George Bachman, Terry Helmer, Hal Stump, Mayor Suzanne Handshoe, F Mayo Sanders, James Crawl and Danny Putnam

CAC PRESENT: Colleen Hake Boyd and John Shatto

DISTRICT ATTORNEY: Andrew Kruse

DISTRICT CONSULTANT: JW Spear, Sr., P.E.

PUBLIC PRESENT: None

STAFF PRESENT: Steve Christman, Pam DeCamp, Von Milliner, Jennifer Franz and Linda Zirkle

Noting a **quorum present**, Harold Gingerich called the meeting to order.

A reception in honor of Von Milliner's contributions to the District was held before the Board meeting. At the reception a travel gift certificate for \$1,000.00 was presented to Von. The gift was donations received from Board members, District consultants, District employees and friends.

Harold Gingerich thanked everyone for coming to honor Von's years of service to the District. The first order of business is to read Resolution 2005-2, expressing appreciation for the dedication and service Von has given the District. A motion to approve Resolution 2005-2 was made by Mark Pankop. Seconded by Harold Uhl. Motion carried 8 yeas, 0 nays

MINUTES: Hearing no corrections or additions to the minutes of the March 8, 2005 meeting, a motion was made by Don Kaufman to approve the minutes. Seconded by Harold Uhl, motion carried. 9 yeas, 0 nays

REGISTRY OF CLAIMS & TREASURER'S REPORT: Steve reviewed the claims and treasurer's report. A motion to approve the Registry of Claims and Treasurer's Report was made by Mayor Richard Hickman. Seconded by Phil Curtis. Motion carried. 9 yeas, 0 nays

Budget Status 2005 – The District received 1782 notices for two of the four counties from DLGF. Randy Tilbury, Andrew Kruse and Steve Christman have been communicating with George Helton from the DLGF and will update the Board when the FY2005 levy figure is complete. Andrew Kruse will send a letter to the DLGF expressing the complications to comply with State legality due to the time span in receiving the four counties 1782 reports. Harold Gingerich requested copies be sent to the State officials representing Steuben, Noble, LaGrange and DeKalb counties so they are aware of the difficulties in determining a budget for a cross-county unit of government.

The line of credit has been renewed and papers signed with Farmer's State Bank of LaGrange. Several area banks were contacted and Farmer's State was the lowest interest rate.

Executive Committee Report:

Personnel Policy – Last month the personnel policy was reviewed and additional time was requested by a few Board members for further review. With no additions, Executive Committee, Andrew Kruse and Steve Christman are recommending the Board of Directors approve the updated Personnel Policy dated 4/12/05. A motion to adopt the updated Personnel Policy dated 4/12/05 was made by Harold Uhl. Motion seconded by Mayor Richard Hickman. Motion carried 9 yeas, 0 nays

April Workshop Planning III Report – Harold Gingerich reported today's three-hour workshop was productive. Discussions covered changing from property tax base to user fees per household and what the outcome would be. Educating the Board to assist with prioritizing programs and legislative mandates they were elected to perform is essential. Another scenario would be to shut down the District and what that impact would be to the four counties. Harold stressed the importance of the critical decisions that lie ahead for the District's Board.

Reports from JW Spear, Sr. and Steve Christman confirm population growth since 1990's original plan is approximately 40,000 people greater, with cost per household of about \$17.50. With new legislation and administration clearly sending messages of no new taxes, the challenge to handle fixed income and constant growth is ongoing. Mayor Richard Hickman reminded the Board a perfect example of the District's growing program need is computers, cell phones and other electronics or E-waste. Continuing unfunded Legislative mandates will force cities, towns and District's to struggle for additional income without increasing taxes.

Ron Smith shared his review of the 2004 Annual Report to be very informative. JW Spear, Sr. suggested viewing the District web page (www.niswmd.org) for information and Annual Reports dating back to 1992.

Director's Report:

Operations/Programs – Steve received 30-35 resumes for the Supervisor/Mechanic job and has interviewed 5 applicants. One or two second interviews will be conducted and Executive Committee instructed Steve to hire and fill the position.

A Waste Flow Analysis report was reviewed and provides information from the District's cities and towns. A report will be mailed to cities, towns and Board with and in-depth analysis of benefits cities and towns received from NISWMD.

Pam DeCamp reported the Waste Minimization Award Program applications have been received and will be presented again this year June 14th at the annual Northeast Indiana Industrial Conference held at Pokagon. The District received 4 company applications, Guardian Industries – Ligonier, Guardian Industries – Auburn, New Horizon Bakery – Steuben County and Steel Dynamics – Butler. Waste Minimization awards are now an annual event on the Pokagon Conference agenda.

The Problem Waste Program will begin this coming Friday and continues every Friday 8 AM – 12 PM through November 18, 2005. Also the compost lots are open for the season April 15 through November 18, 2005.

A grant application has been submitted to Noble County Community Foundation requesting \$8,500 to update and upgrade the District's computer hardware and software throughout the office.

Legislative Update – Several bills are being followed and Steve will keep the Board updated.

CAC Report – Colleen Hake Boyd said, education to the Board and public are very important.

Other Items Pending – A time study is in process for the computer D-Manufacturing program in cooperation with ARC opportunities and upon completion, results will be reported with unit cost and estimated program cost.

Public Comment – None

Motion to adjourn was made by Mayor Richard Hickman at 7:42 PM.