



NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

*Serving DeKalb, LaGrange, Noble and Steuben Counties
2320 W 800 S. P.O. Box 370 Ashley, IN 46705-0370 • (260) 587-3063 • Fax (260) 587-3523*

PUBLIC NOTICE NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

BOARD OF DIRECTORS MEETING

**Meeting Location – LaGrange Court House Annex
114 West Michigan Street – LaGrange, Indiana**

**Tuesday, August 8, 2006
6:30 PM**

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of July 11, 2006
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. Draft FY2007 Budget
- ⇒ 7:00 p.m. Programs/Operations Report
 - Loader Bid Review & Recommendation
 - RFP Release
 - Storm Water Report
 - 2007 Inter-local Agreement
 - Staff Reports
- ⇒ 7:20 p.m. **August 2006 Solid Waste Management Planning Session VI
J Spear Associates/NISWMD Staff**
- ⇒ 7:40 p.m. Other Items Pending
- ⇒ 7:55 p.m. Public Comment
- ⇒ 8:00 p.m. Adjourn



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Northeast Indiana Solid Waste Management District Board of Directors Meeting August 8, 2006

The Northeast Indiana Solid Waste Management District Board of Directors meeting began August 8, 2006 at 6:30 P.M. Harold Gingerich, President presided at the **meeting held at the LaGrange Court House Annex, LaGrange, Indiana.**

To open the meeting Harold Gingerich would like to note the sadness at the death of Derald Kruse. What a tremendous person Derald Kruse was and our thoughts and prayers go out to all the family. He will be missed very much and made many contributions to the community and served as the District's legal counsel for many years.

BOARD MEMBERS PRESENT: Mayor Norm Yoder, Roger Boots, Phil Curtis, Harold Gingerich, Terry Helmer, Mark Pankop, Harold Uhl, F. Mayo Sanders, Danny Putnam and Mayor Richard Hickman

BOARD MEMBERS ABSENT: Chuck Ort, Connie Miles, Don Kaufman, Donald VanWye, George Bachman, Jack Herendeen, Hal Stump, Mayor Suzanne Handshoe, Ron L. Smith and James Crowl

CAC PRESENT: Colleen Hake Boyd

DISTRICT ATTORNEY: Andrew Kruse

DISTRICT CONSULTANT: J.W. Spear, Sr., P.E.

PUBLIC PRESENT: Nathan Rhoades/ Brandeis Machinery Company

STAFF PRESENT: Steve Christman, Pam DeCamp, Rich Caston, Joe Baysinger, Jennifer Franz and Linda Zirkle

MINUTES: Hearing no additions or corrections to the minutes of July 11, 2006 a motion was made by F. Mayo Sanders to approve the minutes. Motion seconded by Harold Uhl. Motion carried 10 yeas, 0 nays

REGISTRY OF CLAIMS & TREASURER'S REPORT: Steve Christman reviewed the Registry of Claims and the Treasurer's Report for August 8, 2006. A motion to approve the Registry of Claims and Treasurer's Report was made by Harold Uhl. Motion seconded by Mayor Richard Hickman. Motion carried. 10 yeas, 0 nays

FY2007 Budget Third Draft – This third draft of the FY2007 Budget remains unchanged from last month. The legal advertising has been scheduled and a budget hearing will be held on 8/30/06 at 6:00 P.M. Any changes will be made and the FY2007 budget will be adopted at the September 12, 6:30 PM. Steve Christman noted a couple of changes from the first draft. Annual raises have been deleted and a line item added for Performance Incentive. At last months meeting it was a favorable change and determined those increases would probably be made in January 2007. Increases would be based on performance and employee reviews. The review committee would be a Board member and Steve Christman, Executive Director. Funding for a Program Specialist would be at \$35,000.00.



Jennifer Franz meets the requirements in the personnel policy for a full time employee but is currently being paid out of the part time line item. This would classify Jennifer Franz as a full time employee. Legal counsel recommended this so the District would not be in violation of the personnel policy. Other changes are for fuel and lube which is obvious, and a front end loader to be purchased, with lease payments that will be \$25,000.

Programs/Operations Report:

Loader Bids: Loader bids were accepted at the July 11, 2006 Executive Committee Meeting and taken under advisement. The bid committee review team of Rich Caston, Joe Baysinger and Steve Christman worked for the last three weeks to review bids. Bids were as follows –

- 1) Brandeis Machinery – Komatsu (WA 250-5) - \$118,995.00
- 2) MacDonalD Machinery - Case (621-D) - \$111,600.00
- 3) Southeastern Equipment – New Holland (W130 LR) - \$112,466.00

An extensive review was completed and machinery demonstrated. Using a matrix spreadsheet the committee rated the best machine to be Brandeis Machinery – Komatsu WA 250-5. The review committee would recommend to the Board of Director’s purchasing the Komatsu WA 250-5. Questions were asked by the Board regarding machinery, service, lease purchase and current interest rates. A motion to purchase the Komatsu WA 250-5 from Brandeis Machinery for \$118,995.00 was made by Phil Curtis. Motion seconded by Harold Uhl. Motion carried, 10 yeas, 0 nays

Request for Proposals (RFP) Recyclables Processing Facility – The legally advertised mandatory pre-proposal meeting this morning was a pleasant surprise with nine parties attending and seven interested prospects for a proposal. J.W. Spear, Sr. reported various companies were represented at the meeting and he fielded numerous pertinent questions from those attending. A serious attitude was detected and J.W. Spear, Sr. anticipates receiving three to four proposals. A tour of the facility and property was taken. Mark Pankop explained the District’s seriousness to develop a public private partnership in negotiating a proposal for this facility. The District has **No** obligation to accept a proposal however. The District may have interest as a revenue source also.

2007 Inter-local Agreement – Harold Gingerich reported the interlocal agreements have been signed by all four Counties to restructure the District’s Board of Directors. Beginning January 1, 2007 the District will have eight County representatives (two from each of four Counties) and eight municipal representatives (first largest and second largest city or town from each of the four Counties) or sixteen members. An orientation will be held in January 2007 for the new Board members.

Staff Reports – Jennifer Franz reports compost lots are receiving material from institutions not paying contractor fees. A report of the material is approximately \$32,000.00 annually and Steve Christman wanted the Board to be made aware of this deficiency in the compost registration program.

IDEM has released the 2005 Indiana Solid Waste Facility disposal data, the only State data available.

Plan Session VI – The session was a review of the Recycling Grants Program Draft.

Storm Water Master Plan – Ashley Site – J.W. Spear, Sr. reviewed a copy of the storm water master plan for the Ashley site. The District needs to be in compliance and J.W. Spear, Sr. would recommend using a 319 Grant or any other grant available to help fund this project. A motion for staff to proceed with present plans for the 319 Grant funds for preliminary engineering and construction for the storm water master plan at the Ashley site. Motion seconded by Mayor Richard Hickman. Motion carried. 10 yeas, 0 nays

Other Items Pending: Mayor Richard Hickman commented regarding the positive feedback from Pam DeCamp speaking at the Steuben County Lakes Council meeting over the week-end.

Public Comment: None

CAC Comment: Colleen Hake Boyd is pleased with the two approvals today.

Adjourn: Motion to adjourn from Mayor Norm Yoder at 7:45 P.M.