

PUBLIC NOTICE

NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT PUBLIC MEETING AGENDA JOINT BOARD OF DIRECTORS & CITIZENS ADVISORY COMMITTEE

District Office

Tuesday, December 9, 2003

6:30 PM

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of November 11, 2003
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. Executive Committee Report
 - Project Resource Review
 - Program Cost Projections
 - Legislative Update
 - Compost Regulation
 - Officer's Election
- ⇒ 7:00 p.m. Director's Report
 - 2004 Schedule Adoption
- ⇒ 7:20 p.m. Other Items Pending:
- ⇒ 7:25 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn

Northeast Indiana Solid Waste Management District
Joint Board of Directors and Citizens Advisory Committee Meeting
December 9, 2003

The Northeast Indiana Solid Waste Management District Board of Directors and Citizens Advisory Committee joint meeting began December 9, 2003 at 6:30 p.m. President, Harold Gingerich presided.

BOARD MEMBERS PRESENT: Harold Gingerich, Don Kaufman, Donald VanWye, Mayor Norm Yoder, Phillip Curtis, Richard Strayer, Mark Pankop, F Mayo Sanders, Dick Dodge, Danny Putnam and Mayor Richard Hickman

BOARD MEMBERS ABSENT: William Ort, Connie Miles, James Hess, Terry Helmer, Richard Winebrenner, Hal Stump, Harold Uhl, Mayor Larry McGahen and Rod Wells

CAC PRESENT: Max Robison

DISTRICT ATTORNEY: Derald Kruse

DISTRICT CONSULTANT: Absent

PUBLIC PRESENT: Randy Tilbury, CPA, Controller, Richard Moser and Virginia Green

STAFF PRESENT: Steve Christman, Pam DeCamp, Joe Baysinger, Von Milliner, Sam Campbell, Greg Summers, Jim Parker, Lauren Baggett and Linda Zirkle

Noting a **quorum**, Harold Gingerich called the joint meeting to order at 6:30 P.M. for the Board of Directors of the Solid Waste Management District and Citizens Advisory Committee.

Steve Christman introduced the part-time employees, Randy Tilbury, CPA and Virginia Green all present for tonight's meeting.

MINUTES: Hearing no corrections or additions for the minutes of November 11, 2003 meeting, a motion was made by Don Kaufman to approve the minutes. Seconded by Phil Curtis, motion carried.

REGISTRY OF CLAIMS & TREASURER'S REPORT: After review, a motion to approve the registry of claims and treasurer's report was made by Mayor Norm Yoder. Seconded by Richard Strayer. Motion carried.

Harold Gingerich thanked Danny Putnam for the wonderful job with the food. Any left over food will be donated to Noble House in Albion. This year the Buffet was totally sponsored by Pollution Control Industries/ East Chicago, In. (The District Household Hazardous Waste Contractor). No District funds were used for this Christmas Buffet.

Executive Committee Report:

Project Resource Review: Harold Gingerich reported the Executive Committee reviewed extensively the cash flow problems and future spending and cuts. Under normal circumstances, the checking account balance would be approximately \$150,000 in the black. Due to uncertainty of county distribution time frame, we need to be prepared for any delay. Reduce operations as much as possible

and monitor spending were the recommendations to Steve Christman from the Executive Committee. As a part of the January meeting a workshop to review programs, cash flow and budget issues will be scheduled. Harold Gingerich explained Steve Christman is working on spreadsheets for all 10 District programs. These as well as charts and options are being completed so that all costs can be reviewed to further decide the most effective solutions to follow.

A motion was made by Phil Curtis authorizing Steve Christman to contact the Farmers State Bank to renew the line of credit until March 2005 with the maximum line of credit \$800,000. Seconded by F Mayo Sanders. Motion carried 11 Yeas, 0 Nays. Current debt service is \$300,000 with \$500,000 line of credit.

Election of Officers 2003: Harold Gingerich turned the election of officers over to Derald Kruse for the 2004 Executive Committee. A motion by Don Kaufman to retain the current full slate of officers for 2004 was made. Seconded by F Mayo Sanders. Motion carried 11 Yeas, 0 Nays. F Mayo Sanders moved to retain the same legal counsel and secretary for next year. Mark Pankop seconded. Motion carried 11 Yeas, 0 Nays.

2003 Schedules: All schedules for 2004 have been updated and need to be adopted, which include 04 meetings schedules, Holiday, Claims Schedule as well as payroll schedule. A motion to adopt all the 2004 schedules was made by Mayor Richard Hickman. Seconded by Dick Dodge. Motion carried 11 Yeas, 0 Nays.

Resolutions: Derald Kruse has housekeeping resolutions to be presented. Derald reviewed voluntary employee deferred compensation resolutions following Indiana codes IC5-10-1.1-7 and IC5-10.2-3-2.

Resolution 2003-5 – For Employer Participation in the Pick-up of Additional Voluntary Employee Contributions as offered by PERF. A motion to approve Resolution 2003-5 was made by Richard Strayer. Seconded by Phil Curtis. Motion carried 11 Yeas, 0 Nays.

Resolution 2003-6 – Voluntary Employee Deferred Compensation Plan Under Indiana’s Section 457 Plan. A motion to approve Resolution 2003-6 was made by Richard Strayer. Seconded by Phil Curtis. Motion carried 11 Yeas, 0 Nays.

CAC Committee: Max Robison as a CAC member works hard to promote the District’s programs with his neighbors and community.

Pam DeCamp reported a follow-up to last month’s Albion Open Dumping, an article was published stating the incident and reporting restitution has been paid to the District.

Legislative Update: Senator Gard continues to pursue solid waste districts being turned over to Purdue. New compost regulations are in the works. Steve will monitor and keep you informed.

Don Kaufman reports as an elected official usually he only receives complaints, but Don received a letter from a citizen complimenting the work of the District and read the letter to the Board of Directors and District staff. Don appreciated receiving this letter and the District should too.

OTHER ITEMS PENDING: None

PUBLIC COMMENT: None

Motion to adjourn was made by Dan Putnam 7:30 PM.