



# **NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT**

*Serving DeKalb, LaGrange, Noble and Steuben Counties  
2320 W 800 S. P.O. Box 370 Ashley, IN 46705-0370 • (260) 587-3063 • Fax (260) 587-3523*

*www.niswmd.org*

## **PUBLIC NOTICE NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT JOINT BOARD OF DIRECTOR'S & CITIZENS ADVISORY COMMITTEE DISTRICT OFFICE**

**Tuesday, December 11, 2007**

**6:30 P.M.**

### **Agenda**

- ⇒ 5:00 p.m. Christmas Buffet
- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of November 13, 2007
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:45 p.m. Executive Committee Report
  - 2008 Meetings, Holiday, Claims Schedules
  - Election of Officers for Executive Committee 2008
  - Recycling Drop-Off Contract
- ⇒ 7:05 p.m. Director's Report
  - Property Lease(s)
  - Programs & Operations Report
  - Legislative Issues
- ⇒ 7:20 p.m. Other Items Pending
- ⇒ 7:25 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn



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## Northeast Indiana Solid Waste Management District Joint Board of Directors and Citizens Advisory Committee Meeting – Minutes December 11, 2007

The Northeast Indiana Solid Waste Management District Board of Directors meeting began December 11, 2007 at 6:25 P.M. Mayor Norm Yoder, President, presided with a **quorum present**. Mayor Yoder thanked Chris Himes from Borden WasteAway for the dinner prior to the meeting tonight. Pam DeCamp introduced and thanked all part-time staff and contractors present for the dinner, not attending the meeting.

**BOARD MEMBERS PRESENT:** Don Kaufman, Donald VanWye, Mayor Norm Yoder, Mayor David Wiant, Phillip Curtis, Fred Brown, Mark Pankop, Don Moore, Ron Smith, Sara Tubergen, and Mayor Richard Hickman

**BOARD MEMBERS ABSENT:** Terry Helmer, Yvonne Eash, Mayor Suzanne Handshoe, Mayor Gary Bishop and Loretta Smart

**CAC PRESENT:** Colleen Hake Boyd and Max Robison

**DISTRICT ATTORNEY:** Andrew Kruse

**DISTRICT ENGINEER:** Not Present

**DISTRICT CONTROLLER:** Randy Tilbury, CPA

**PUBLIC PRESENT:** None

**STAFF PRESENT:** Steve Christman, Pam DeCamp, Jennifer Franz and Linda Zirkle

**MINUTES:** **ACTION ITEM #1 - Don Kaufman made a motion to approve the minutes of November 13, 2007. Motion seconded by Donald VanWye. Motion carried. 9 yeas, 0 nays**

**REGISTRY OF CLAIMS AND TREASURER'S REPORT:** Registry of Claims and Treasurer's Report were reviewed for December 11, 2007. **ACTION ITEM #2 – A motion was made by Donald VanWye to approve the Registry of Claims and Treasurer's Report. Motion seconded by Sara Tubergen. Motion carried. 9 yeas, 0 nays**

### Executive Committee Report:

2008 Schedules – **ACTION ITEM #3 – A motion was made by Mark Pankop to adopt the 2008 Schedules for Board of Directors Meetings, Executive Committee Meetings, Citizens Advisory Committee Meetings and 2008 schedules for Holidays, Claims and Payroll. Motion seconded by Don Kaufman. Motion carried. 9 yeas, 0 nays**

Don Kaufman questioned if the Board of Directors is required to meet monthly. Legal Counsel will revisit issue, check the Indiana Code, and report back his findings.

### Transfer of Budget Funds:

Randy Tilbury, CPA, and Controller read the transfer as follows:

	<u>From</u>	<u>To</u>
<u>Supplies</u>		
\$ 500.00	Program Supplies	Cleaning/Supplies
\$1,800.00	Program Supplies	Gas, Oil & Lube



<u>From</u>	<u>To</u>
<b><u>Other Service &amp; Charges</u></b>	
\$ 525.00 Site Prep	Operating Interest Expense
\$ 300.00 Site Prep	Dues & Subscriptions

<b><u>Capital Outlays</u></b>	
\$ 500.00 Equipment Purchases	Debt Reduction

**ACTION ITEM #4 – Donald VanWye made a motion to approve the budget transfers. Sara Tubergen seconded the motion. Motion carried. 9 yeas, 0 nays**

**Election of Officers for 2008 Executive Committee:** Mayor Norm Yoder, President, appreciated serving the District as President this year; but announced he has other commitments and will not serve on the Executive Committee for 2008. Andrew Kruse, Legal Counsel, will conduct the Election of Officers for 2008. The nominations are now open to elect each office, one at a time.

**President – ACTION ITEM #5 – Mayor Norm Yoder made a motion to nominate Mark Pankop for President. Don Kaufman seconded the motion and moved to close the nominations. Andrew Kruse hearing no objections, called for a vote to the motion. Motion carried. 9 yeas, 0 nays**

**1st Vice President – ACTION ITEM #6 – A motion was made by Mark Pankop to nominate Ron Smith for 1<sup>st</sup> Vice President. Donald VanWye seconded the nomination. Don Moore moved to close the nominations. Andrew Kruse hearing no objections, called for a vote to the motion. Motion carried. 9 yeas, 0 nays**

**2<sup>nd</sup> Vice President – ACTION ITEM #7 – Ron Smith made a motion to nominate Phil Curtis for 2<sup>nd</sup> Vice President. Mark Pankop seconded the motion. Fred Brown moved to close the nominations. Andrew Kruse hearing no objections, called for a vote to the motion. Motion carried. 9 yeas, 0 nays**

**Secretary – ACTION ITEM #8 – Mayor Norm Yoder made a motion to nominate Mayor Richard Hickman for Secretary. Phil Curtis seconded the motion. Donald VanWye moved to close the nominations. Andrew Kruse hearing no objections, called for a vote to the motion. Motion Carried. 9 yeas, 0 nays**

**Treasurer – ACTION ITEM #9 – Ron Smith made a motion to nominate Donald VanWye for Treasurer. Don Kaufman seconded the motion. Mark Pankop moved to close the nominations. Andrew Kruse hearing no objections, called for a vote to the motion. Motion carried. 9 yeas, 0 nays**

**Recycling Drop-Off Contract** – The District (and all Board members) received a letter from the town of Albion requesting the recycling drop-off in Albion be kept open. Steve Christman contacted Beth Shellman, Albion Town Manager, and will schedule time on the January 8, 2008 Board meeting agenda for the Board to hear the concerns from the Town of Albion.

AvilLaOtto Nooz has had considerable communication and exchange of information; prompted by concern of losing Avilla’s recycle drop-off **without prior notification**.

The Contractor and Director had a meeting to discuss the contract language that would allow agreement of both parties, to determine the drop-off locations, for each of the four Counties. Discussions will continue ensuring a great deal of effort to maximize recovery for the dollar expended while maintaining equal opportunity to each County.

An Albion resident, Kathleen Johnson, not able to attend the meeting, asked to have this comment read at the meeting. “For those people that live in the country, they are very far away from Kendallville. Driving to Kendallville will cause them to spend a lot of money in gas that is ruining the environment to recycle. She feels that is too far away. Wants to be environmental, but that will make it very hard. She is currently 7 miles from the recycling station and now she will be 17 miles away. Wants to voice her concern that this change is going to make it too inconvenient for those who live in the country.”

**Director's Report:**

**Property Lease(s)**

**Rawhide Energy** asked for an extension of the 90 day Memo of Understanding (MOU) with the District. Steve Christman will sign an extension of the MOU, with no language changes. This project is still alive and well but moving very slowly. The Board will be kept updated.

**Antrim Energy LLC** has submitted a proposed lease and the lease contained some problematic language Steve Christman was not comfortable with for the District. Steve Christman asked District Attorney, Andrew Kruse to review the lease and mark areas that need changes because the District is a public entity and not an individual. The e-mail with the changes has been sent to Antrim Energy LLC and the District has not yet received their response.

**Programs & Operations Report** – Several loads of electronics and fluorescent bulbs have been shipped out and this should let up a little bit over the winter months. The Compost lots closed last week but were busy until the weather turned bad.

**Legislative Issues:** In January, House Bill No.1023, out of Hendricks County, pertaining to money issued from landfill tipping fees going to the solid waste district vs. the county will be read.

On the National level in the energy bill with regards to a tax break on methane recovery facilities; if that is extended it will make the economics punch out to about 600 more landfill methane recovery programs for energy production. Also presented are proposals to receive a tax break for composting, as a part of recycling, and should receive the tax break as well.

Locally the Waterloo Recycle Transfer Station Permit has been approved by IDEM.

**Other Items Pending:** Ron Smith read in Outdoor Indiana about a previous landfill turned into a wildlife habitat and reforestation project and would like to know if the District and Woodland Lakes could partner in this sort of project at the old Apollo Landfill site. Steve Christman noted typically IDEM does not approve of anything but grasses planted on older sites because the clay cap is only two feet thick. The remaining grant money would not come close to paying for such a project unless additional grant money was obtained.

Steve Christman would like to thank and note Chris Himes/ Borden WasteAway for providing the meal tonight.

Mark Pankop would like the District to acknowledge our thanks with a note to Chris Himes at Borden WasteAway.

Jennifer Franz informed the Board, the District uses a rotation of the four Counties for leftovers from the Christmas Buffet. This year leftovers will be delivered to Shelter Ministries in DeKalb County.

Phil Curtis questioned the status of the Pete Green Scholarship Fund. The scholarship fund is not large enough to present a yearly award at present. Steve Christman was recently reminded by Sharon Stroh from the Steuben Community Foundation it does take time. If anyone has a donation please contact the District.

Mayor Yoder wished everyone a Merry Christman and Happy New Year and thanked everyone for attending.

**Public Comment:** None

**Adjourn - ACTION ITEM #10 – A motion to adjourn was made by Fred Brown at 7:15 P.M. Motion seconded by Phil Curtis. Meeting adjourned.**