

PUBLIC NOTICE

NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

BOARD OF DIRECTORS MEETING

District Office

Tuesday, February 11, 2003

6:30 PM

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of January 14, 2003
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. FY2003 Budget Issues Report
- ⇒ 6:50 p.m. Executive Committee Report
 - Zoning Project: Engineering Report
 - Compost Engineering Report
- ⇒ 7:00 p.m. Directors Report
 - Annual Report Presentation
- ⇒ 7:20 p.m. Other Items Pending:
- ⇒ 7:25 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn

**Northeast Indiana Solid Waste Management District
Board of Directors Meeting
February 11, 2003**

The Northeast Indiana Solid Waste Management District Board of Directors meeting began February 11, 2003 at 6:30 PM. Harold Gingerich, President presided.

BOARD MEMBERS PRESENT: Chuck Ort, Don Kaufman, Donald VanWye, Mayor Norm Yoder, Phillip Curtis, Harold Gingerich, Mark Pankop, Harold Uhl, Rodney Wells and Mayor Richard Hickman

BOARD MEMBERS ABSENT: Connie Miles, James Hess, Richard Strayer, Terry Helmer, Richard Winebrenner, Hal Stump, Mayor Larry McGahen, F Mayo Sanders, Dick Dodge and Dan Putnam

CAC PRESENT: None

DISTRICT ATTORNEY: Derald Kruse

DISTRICT CONSULTANT: J.W. Spear, Sr., P.E.

PUBLIC PRESENT: None

STAFF PRESENT: Steve Christman, Pam DeCamp, Joe Baysinger and Linda Zirkle

Noting a **quorum present for the meeting**, Harold Gingerich called the meeting to order at 6:30 P.M. Harold Gingerich welcomed those present and thanked them for coming tonight.

MINUTES: Hearing no additions or corrections a motion to approve minutes for the January 14, 2003 meeting was made by Donald VanWye. Seconded by Harold Uhl, motion carried.

REGISTRY OF CLAIMS & TREASURER'S REPORT: Steve Christman reviewed the financial reports. A motion to approve the Registry of Claims and the Treasurer's Report was made by Don Kaufman. Seconded by Harold Uhl. Motion carried.

FY2003 Budget: In the Executive Committee meeting Steve Christman gave a presentation of the response received from the request by the NISWMD for a line of credit. Six lending firms, including one from each of the District's represented counties, were contacted. Steve Christman contacted the Indiana Bond Bank and requested information. The most favorable came from Farmer's State Bank in LaGrange, offering a 12 month loan with a \$500,000 max at 2.98%. The next best local bank was 3.95%. The Executive Committee is recommending the Board go with Farmer's State Bank in LaGrange and move ahead so the District is prepared when the need becomes necessary to borrow operating funds. Derald Kruse explained to the Board, Indiana Bond Bank time requirements to repay money borrowed would be the end of the calendar year money is borrowed; and due to the assessment problems, money may not be received by the end of December 2003.

A motion by Harold Uhl was made, authorizing the Executive Director to complete the application documentation for a line of credit with Farmers State Bank in LaGrange. Seconded by Phillip Curtis. Motion carried 10 yeas and 0 nays.

Executive Committee Report:

Zoning Project: Engineering Report –The Executive Committee has reviewed engineering drawings for the purpose of rezoning the District’s property. As directed by the Executive Committee last month, the paper work to vacate the Thomas Malone and John Crampton drains has been prepared and sent to Derald Kruse to submit for vacating.

Compost Engineering: JW Spear, Sr. presented to the Executive Committee the drainage proposal for the Steuben County compost lot. The Executive Committee’s recommendation to the Board will be reviewed with the 4 points after the Board has seen the presentation.

Upon completion of the presentation the 4-part recommendation from the Executive Committee is as follows:

- (1) - Authorization for the Executive Director to apply for a Grant to construct
- (2) - Do the work after grant money is received
- (3) - If grant money is not received come back to the Board for alternative proposal
- (4) - Make site functional for the next year by working with the 4-H and Steuben County Commissioners while waiting for money from grants

Harold Uhl asked what maintenance would be involved with the storm water structures. JW Spear, Sr. explained mowing regularly and removing silt once or twice a year would be the required maintenance. Rod Wells stated due to the location of Crooked Lake this would be an important project. Harold Gingerich informed the Board this project could be the front runner for Indiana.

Chuck Ort recommended Steve Christman and JW Spear, Sr. look for a grant that would include engineering fees as well as construction costs. JW Spear, Sr. said the grant was not written to include engineering costs, but would look hard at a grant that would cover engineering costs. It was suggested that the engineering costs the District has incurred could be our local match for the grant.

A motion was made by Harold Uhl to move forward with the Steuben County compost lot engineering project recommended by the Executive Committee. Motion seconded by Don Kaufman. Motion carried 10 yeas and 0 nays.

Harold Gingerich informed the Board that Steve Christman is the first person in the State of Indiana to be SWANA certified as a compost systems manager. He took the 3-day course in October when he and Harold went to Long Beach. This was only the second time the class was offered. Harold stated the achievement is one the Board and District should be proud of and again another first for this District in the State. Steve Christman has been asked to help restructure and teach this class for SWANA in Reno in April 2003, the only time this course will be offered this year.

DIRECTOR’S REPORT:

Annual Report: A few corrections are necessary but the report is complete for 2002. All printed in house and at a big saving to the District. The report will be distributed at next month’s meeting and the numbers are clear how all the programs have grown.

Programs Update: Harold read An Addendum and Attachment to Resolution 2001-4 to adopt residential fees for HHW. This has become necessary resulting from the growing program and increased cost. A motion to adopt Addendum and Attachment to Resolution 2001-4 was made by Mayor Richard Hickman. Seconded by Rod Wells. Motion carried 10 yeas, 0 nays.

OTHER ITEMS PENDING Harold Gingerich read a Thank You note from Virginia Green. Again thanking everyone for all the help the District has given to her and her family.

PUBLIC COMMENT: None

Motion to adjourn was made by Rod Wells. Meeting was adjourned at 7:25 PM.