



# **NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT**

*Serving DeKalb, LaGrange, Noble and Steuben Counties  
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## **PUBLIC NOTICE**

### **NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT**

#### **BOARD OF DIRECTORS MEETING**

**District Office**

**Tuesday, January 14, 2003**

**6:30 PM**

#### **Agenda**

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of December 10, 2002 and  
Special Meeting December 19, 2002  
Record of Public Hearing
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. FY2003 Budget Issues
- ⇒ 6:50 p.m. Executive Committee Report
  - Zoning Project: Engineering Report
  - Records Retention
  - Attorney Retainer
  - 2003 Salary Ordinance
- ⇒ 7:00 p.m. Directors Report
  - AISWMD/ Legislative Issues
  - Programs Update, Compost Engineering,  
Drop-Off Configuration, et. al.
- ⇒ 7:20 p.m. Other Items Pending:
- ⇒ 7:25 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn



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**Northeast Indiana Solid Waste Management District  
Board of Directors Meeting  
January 14, 2003**

The Northeast Indiana Solid Waste Management District Board of Directors meeting began January 14, 2003 at 6:30 PM. Harold Gingerich, President presided.

**BOARD MEMBERS PRESENT:** Connie Miles, Donald VanWye, Phillip Curtis, Richard Strayer, Harold Gingerich, Mark Pankop, Harold Uhl, Dick Dodge, Rodney Wells and Danny Putnam

**BOARD MEMBERS ABSENT:** William Ort, Don Kaufman, Mayor Norm Yoder, James Hess, Terry Helmer, Richard Winebrenner, Hal Stump, Mayor Larry McGahen, F Mayo Sanders and Mayor Richard Hickman

**CAC PRESENT:** None

**DISTRICT ATTORNEY:** Derald Kruse

**DISTRICT CONSULTANT:** J.W. Spear, Sr., P.E.

**PUBLIC PRESENT:** Faith Spear

**STAFF PRESENT:** Steve Christman, Pam DeCamp, Joe Baysinger and Linda Zirkle

Noting a **quorum (present at the start of the meeting)**, Harold Gingerich called the meeting to order at 6:35 P.M.

Harold Gingerich expressed sadness at the passing of Pete Green and asked that our thoughts and prayers be with Virginia Green and their family. The vacant chair tonight where Pete Green always sat is a reminder of the dedication and the faithful attendance he gave to our Board meetings. Harold thanked the Board and staff for all their help given to Virginia Green and family. Virginia Green sent a very nice note of thanks and it will be passed around for everyone to read.

Harold Gingerich introduced and welcomed Phillip Curtis, newly appointed LaGrange County Commissioner to the Board of Directors. Don Curtis, father of Phillip, was on the Board of Directors when the District was formed.

**MINUTES:** Hearing no additions or corrections a motion to approve minutes for the December 10, 2002 meeting, Public Hearing and special meeting on December 19, 2002 was made by Donald VanWye. Seconded by Dick Dodge, motion carried.

**REGISTRY OF CLAIMS & TREASURER'S REPORT:** Steve Christman and Harold Gingerich reviewed the financial reports. A motion to approve the Registry of Claims and the Treasurer's Report was made by Mark Pankop. Seconded by Richard Strayer. Motion carried.

**FY2003 Budget:** The District received a letter from the Department of Local Government Finance certifying the FY2003 budget at the most recently advertised levy. The Public Hearing and Special meeting necessary was well worth the effort by the District.

The Executive Committee discussed at great length the reassessment and the delays in funding the District could experience. The normal spring 2003 County funds are not likely to be disbursed until late in the fall of 2003. Therefore, approximately April or May the District funds will be gone. The Executive Committee believes the only option is to request quotes from local banks and borrow funds necessary to continue operation until the disbursements are received. A decision to close the District, is not an option the Executive Committee feels would be right. The Executive Committee requested Steve Christman and staff to request quotes and report at the February meeting.

### **Executive Committee Report:**

**Zoning Project: Engineering Report** – JW Spear, Sr. presented final drawings necessary for the rezoning presentation. The first was whether or not the District would be a water purveyor or not and it was decided we would be. The second question was how to handle wastewater. Upgrade the current system or hook into the Ashley facility. It was decided to have the Tri-State interns research the Ashley water/sewer system for the possibility the District could be served by the existing treatment plant. The third issue is dealing with the named drains on District property. There are two County regulated drains, the John Crampton and Thomas Malone. The Executive Committee voted 4 yeas and 0 nays to vacate any regulated drain up to within a foot of the boundary line of District 's tract of real estate, authorizing the Executive Director to sign documents to so vacate by consent waiver of Public Hearing. Clarification regarding rezoning for the District property was covered for the Board of Directors, and Executive Committee requested adjoining property owners would be consulted with and any concerns or questions would be addressed before meeting with the Plan Commission. Derald Kruse asked the Board if the consensus of the Board of Directors is to proceed with this process? A motion was made by Richard Strayer to proceed with the rezoning process. Seconded by Connie Miles. Motion carried unanimously with 10 yeas and 0 nays.

**Records Retention:** Derald Kruse reviewed for the Board the Records Retention policy provided by State Board of Accounts "Accounting and Uniform Compliance Guidelines Manual for Special Districts". The District would need to have this policy adopted by the Board and on file to begin disposal of records meeting State guideline. A motion to adopt this Records Retention Policy and authorize the President and Secretary to sign was made by Danny Putnam. Seconded by Rod Wells. Motion carried. Motion carried 10 yeas and 0 nays.

**Attorney Retainer:** Derald Kruse explained the State requires the attorney fee agreement be in writing for the calendar year. A motion by Dan Putnam to sign the attorney retainer was made. Seconded by Harold Uhl. Motion carried 10 yeas and 0 nays.

**Salary Ordinance 2003-1:** The State Board of Accounts requests the salaries for 2003 as approved in the FY2003 budget be adopted in ordinance form. A motion to approve Resolution 2003-1, FY 2003 Salary Ordinance was made by Connie Miles. Seconded by Dick Dodge. Motion carried 10 yeas and 0 nays.

### **DIRECTOR'S REPORT:**

**AISWMD/Legislative Issues:** Next Tuesday is the Legislative luncheon in Indianapolis. Steve, Harold and Pam are attending and will report back to the District. A couple of money issues are being discussed and will be followed and reported to the Board.

**Programs Update, Compost Engineering:** Pam DeCamp reported on 1/9/03 around 3:00 PM while we were working in the office the District drop-off station received miscellaneous glass and 2 tires. This does increase when the HHW Program shuts down from Nov 15<sup>th</sup> till April 15<sup>th</sup> at the other drop-off locations, but was a surprise to find it while we were in the office during normal business hours at the District's drop-off.

Steve Christman explained engineering drawings to construct a storm water pollution prevention plan are near completion. New gates have been installed at Steuben. DeKalb compost lot now has electric service. Cabins for both DeKalb and Steuben have been ordered and will be in soon.

JW Spear has a sample of a parking lot paver for Board members to examine for possible use at the District. Jo briefly explained how these pavers work and the effect it has on the storm water runoff.

Legislative Services Agency is doing a study on Solid Waste Districts. Harold and the AISWMD are working with Bob Gedert, formerly of IDEM, to add input for this presentation to the General Assembly.

Steve Christman suggested selling compost from DeKalb and Steuben compost lots to those interested. Residential fees do not look favorable at this time.

Dick Dodge informed the Board about the letter Steuben County received from IDEM. Family Development Inc has withdrawn the landfill application from IDEM that had been in litigation for several years. The Waste Watchers group in Hamilton were very gratified about this news.

**OTHER ITEMS PENDING:** Harold would like to Congratulate Don and July Kaufman on the celebration of their 50<sup>th</sup> Wedding Anniversary this past weekend.

In Executive Committee, a recommendation was made to the Board, to establish a Pete Green Tri-State Scholarship Award for a Tri-State University student. The details would be worked out and set up. A motion to set up this fund was made by Rod Wells, Seconded by Danny Putnam. Motion is carried with 10 yeas and 0 nays. Mark Pankop recommended an ongoing yearly fund of perhaps \$500.00.

**PUBLIC COMMENT:** None

Motion to adjourn was made by Danny Putnam. Meeting was adjourned at 7:40 PM.