



**NORTHEAST INDIANA  
SOLID WASTE MANAGEMENT DISTRICT**

*Serving DeKalb, LaGrange, Noble and Steuben Counties  
2320 W 800 S, PO Box 370 Ashley, IN 46705-0370*

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**PUBLIC NOTICE  
NORTHEAST INDIANA  
SOLID WASTE MANAGEMENT DISTRICT**

**BOARD OF DIRECTORS**

**DISTRICT OFFICE**

**Friday, January 6, 2006**

**8:30 AM – 12:30 PM**

**Agenda**

- ⇒ 8:30 a.m. Call to Order
- ⇒ 8:32 a.m. Minutes of December 13, 2005
- ⇒ 8:35 a.m. Registry of Claims/ Treasurer's Report
- ⇒ 8:40 a.m. Programs/Operations Report
- ⇒ 8:50 a.m. **Jan 2006 Solid Waste Management Planning Session  
J Spear Associates/NISWMD Staff**
  
- ⇒ 12:25 p.m. Other Items Pending
- ⇒ 12:30 p.m. Adjourn



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## **Northeast Indiana Solid Waste Management District**

### **Board of Directors Meeting**

**January 6, 2006**

The Northeast Indiana Solid Waste Management District Board of Directors meeting began January 6, 2006 at 9:05 a.m. Harold Gingerich President presided.

**BOARD MEMBERS PRESENT:** Don Kaufman, Donald VanWye, Phil Curtis, Harold Gingerich, Mark Pankop, Jack Herendeen, Hal Stump, Harold Uhl, Joy LeCount, Ronald L. Smith and Mayor Richard Hickman

**BOARD MEMBERS ABSENT:** Chuck Ort, Connie Miles, Mayor Norm Yoder, Roger Boots, George Bachman, Terry Helmer, Mayor Suzanne Handshoe, F. Mayo Sanders, James Crawl and Danny Putnam

**CAC PRESENT:** Colleen Hake Boyd

**DISTRICT ATTORNEY:** Andrew Kruse

**DISTRICT CONSULTANT:** JW Spear, Sr., P.E.

**PUBLIC PRESENT:** None

**STAFF PRESENT:** Steve Christman, Pam DeCamp, Jennifer Franz and Linda Zirkle

Noting a **quorum present**, Harold Gingerich called the meeting to order.

**MINUTES:** Hearing no corrections or additions to the minutes of the December 13, 2005 meeting, a motion was made by Donald VanWye to approve the minutes. Seconded by Jack Herendeen, motion carried. 10 years, 0 nays

**Harold Gingerich announced the regular scheduled meetings for January 10, 2006 will be cancelled.**

**REGISTRY OF CLAIMS & TREASURER'S REPORT:** Steve Christman reviewed the Registry of Claims and Treasurer's Report. A motion to approve the Registry of Claims and Treasurer's Report was made by Don Kaufman. Motion seconded by Harold Uhl. Motion carried. 10 years, 0 nays

The District changed banking from Wells Fargo to Farmers State Bank of LaGrange. The recent merger of the Ashley bank from First National Bank of Fremont to Farmers State of LaGrange and the past banking history with Farmers State made a convenient change.

Steve Christman hired Brian Desharnais, Ph.D., Tri-State professor, on a part-time basis to help update the safety plan and develop an e-mail policy for the District.

Harold introduced and welcomed Joy LeCount, County Council from Noble County. Joy LeCount was an original member of the Board of Directors when the District was formed.

**Programs/Operations Report:** These items were postponed till February due to time restrictions.

Harold Gingerich would like to thank Colleen Hake Boyd, Citizens Advisory Committee and other members of the Executive Committee for the 75-100 hours each spent on the eight workshops for the Board of Directors today. The presentation today is not set in stone. The Workshop today lists recommendations from the Executive Committee, Citizens Advisory Committee, Staff and Consultant. One ground rule today



Recycled Paper

would be not to suggest any of the recommendations will not work unless you are ready to come up with a viable alternative.

As noted on the easel please be reminded the roll each play:

Consultant - advise, empower  
CAC – advise  
Staff – advise, implement  
Board - DECIDE

Harold Gingerich explained the time has come for decisions to be made and no one involved wants to continue repeating the same issues on a yearly basis.

**January 2006 Solid Waste Management Planning Session – J Spear Associates/NISWMD Staff:** JW Spear, Sr., P.E., District Consultant presented to the Board a review of the eight workshops.

Workshop I – District changes and revisions necessary to the Solid Waste Management Plan and review the District mission for any necessary changes.

Workshop II - Discuss changes since the 1992 Solid Waste Management Plan was written. Fixed income, growing programs and necessary changes needed for the future. Many of the District programs are not mandated programs but the District interpreted many of the current programs as the District's responsibility to reduce final disposal.

Workshop III - User fees per household, property tax base, increasing the tax levy, prioritizing programs, legislative mandates, population growth, unfunded legislative mandates and increasing volumes of e-waste were all topics at the April workshop.

Workshop IV – An infinity square was given to each one present to be used as an exercise to prioritize programs based on perception. The results were proof how inaccurate perception is in the absence of factual information. Andrew Kruse, District Attorney, was asked to explore legal possibility to restructure the Board. Eliminating and prioritizing programs will be topics at the next workshop.

Workshop V – The Consultant is concerned with lack of progress vs. time spent. The best method to finance District programs over the next 10 years was the focus for the workshop. Five alternatives were reviewed, each were evaluated. Exploring Solid Waste Management Fees per household is the next task.

Workshop VI – Discussion pertaining to increasing revenues (solid waste fees) and methods to accomplish. Staff was given an assignment to evaluate and review each program to help determine fate for each program. This exercise would help decision making for District revenues and the direction needed to proceed.

Workshop VII – Keeping in mind the District mission statement, each of the District's ten programs were assessed and recommendations made based on priority and cost.

Workshop VIII- The ten District programs and their operations were each evaluated one by one. A full Board of Director's workshop was scheduled for Friday, January 6, 2006 at 8:30 AM to review and recommend findings for the Board of Director's input and approval.

This is a brief overview of these eight workshops, the time and input involved and the implementing recommendations that developed are listed below, broken into seven categories.

1) Recyclables – Reduce drop-off stations from 22 to 4 (one in each county) and combine with compost program and add a GreenBox. Continue to develop revised solid waste management plan for county wide promotion and incentives for curbside recycling.

2) Each compost facility would be operated with part-time District staff as full time facilities. Fees would be charged for incoming and outgoing material.

3) Problem Waste or HHW – Develop more accurate cost covering methods to off-set growing programs, especially e-waste (electronics). Increase staff and warehouse space to free up shop space currently being used to store shoes and electronics. Discontinue tire recovery and white goods programs, direct public to private sector for services.

4) Final Disposal – Compost, recycling and Green Box would be monitored and operated by part-time staff. This would help stop abuse and save District dollars.

5) Education – Reduce District dollars and change education curriculum to better meet the goals of the District.

6) Programs to Remain Unchanged – The programs that will remain unchanged are Solid Waste Planning, Source Reduction and Legislative and Government Affairs.

7) Final Disposal – Capital investment, staff resources, changes phased over time, political will and strict resolve are the beginning for implementation. Implementation should be staged in multiple phases over several years. If staff recommendations are accepted and approved the next step is to develop an implementation plan.

JW Spear, Sr., P.E. reviewed a summary he prepared with staff implications showing recommendations in estimated dollars.

Harold Gingerich reminds the Board of Directors the recycling drop-off contract ends in 2007 and plans need to be in place.

At the conclusion of the presentation today discussion and questions followed. Several Board members had to leave the meeting resulting in lack of a quorum **NO DECISIONS WERE MADE.**

JW Spear, Sr., P.E. encouraged anyone having questions or suggestions to call him or District staff.

**Other Items Pending** – None

**Public Comment** – None

Motion to adjourn was made by Jack Herendeen at 12:45 PM.