

# **PUBLIC NOTICE**

## **NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT**

### **BOARD OF DIRECTORS MEETING**

**District Office**

**Tuesday, July 9, 2002**

**6:30 PM**

### **Agenda**

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of June 11, 2002
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. Executive Committee Report
  - 1<sup>st</sup> Draft FY2003 Budget
  - Recycling Drop-off Bid
  - Zoning: Site Footprint/Overlay
- ⇒ 7:00 p.m. Directors Report
  - Compost Operations
  - Equipment Needs
  - Programs Update
  - Sharps Program
  - Spanish Brochures/Grant
- ⇒ 7:20 p.m. Other Items Pending:
- ⇒ 7:25 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn

**Northeast Indiana Solid Waste Management District  
Board of Directors Meeting  
July 9, 2002**

The Northeast Indiana Solid Waste Management District Board of Directors Meeting began June 11, 2002 at 6:30 PM. Harold Gingerich, President presided.

**BOARD MEMBERS PRESENT:** Don Kaufman, Donald VanWye, Mayor Norm Yoder, Harold Gingerich, Mark Pankop, Harold Uhl, Dick Dodge, Rod Wells, Danny Putnam and Mayor Richard Hickman

**BOARD MEMBERS ABSENT:** William Ort, Connie Miles, James Hess, Joy Sharp, Richard Strayer, Terry Helmer, Richard Winebrenner, Hal Stump, Mayor Larry McGahen and F Mayo Sanders

**CAC PRESENT:** None

**DISTRICT ATTORNEY:** Derald Kruse

**DISTRICT CONSULTANT:** J.W. Spear, Sr., P.E.

**PUBLIC PRESENT:** None

**STAFF PRESENT:** Steve Christman, Pam DeCamp and Linda Zirkle

Noting a **quorum was present at the start of the meeting**, Harold Gingerich called the meeting to order.

**MINUTES:** Hearing no corrections or additions to the minutes of the Board meeting from June 11, 2002, a motion was made by Donald VanWye to approve the minutes. Seconded by Harold Uhl, motion carried.

**REGISTRY OF CLAIMS & TREASURER'S REPORT:** Steve Christman and Harold Gingerich reviewed the financial reports. A motion to approve the Registry of Claims and the Treasurer's Report was made by Danny Putnam. Seconded by Harold Uhl. Motion carried.

The annual conference for SWANA, WASTECON 2002, is being held in Long Beach, CA, October 28-31, 2002. Harold Gingerich has been asked to be a speaker and is requesting the Board's approval for Steve Christman to go and receive training. Rod Wells made a motion to approve \$2,100. for this expense. Seconded by Harold Uhl. Motion carried.

**Executive Committee Report:**

**First Draft of FY2003 Budget:** The Executive Committee reviewed a copy of the FY2003 budget. Harold Gingerich reminded the Board, changes are in red. Donald VanWye made a motion to adopt the FY2003 Budget for \$1,683,562 for advertising purposes only. Seconded by Don Kaufman. Motion carried.

**Recycling Drop-off Bid:** On June 24, 2002 the Contract for Recycling Drop-off Bid was released. Today July 9, 2002 at 9:00 AM, a mandatory pre-bid meeting was held at the District Office. Nine people were present, representing six companies. An addendum has been drafted by Steve Christman and JW Spear, Sr. and will be mailed tomorrow to the prospective bidders. The bids are due in the District office, August 13, 2002 at 4:00 PM. These bids will be opened and reviewed at the Executive Committee meeting at that time.

**Zoning:** JW Spear, Sr. reviewed with the Executive Committee draft drawings that are part of addressing zoning of the District property with respect to continued program growth.

## **DIRECTOR'S REPORT:**

### **Compost Operations:**

**Equipment Needs:** Steve Christman has been addressing for several months now the need to move more material from the compost lots. Several weeks ago Steve Christman leased a Trommel Screen from a local vendor. This Trommel Screen is producing a more marketable and desirable product. Currently the District is renting the machine with the option to lease purchase with the rental deducted from the purchase price. Derald Kruse has prepared a Resolution 2002-4 for the District to lease purchase this Trommel Screen and the Executive Committee adopted the Resolution at today's meeting. Don Kaufman stopped by the DeKalb compost lot to see the machine operate. This would greatly reduce the possibility of fire and help in the moving of the material from the lots. A motion to lease purchase a Trommel Screen under Resolution 2002-4 for special purchase, not to exceed \$75,000, was made by Don Kaufman. Motion seconded by Harold Uhl. Motion carried.

### **Programs Update:**

**Sharp's Program:** A container for disposal of Home Medical Waste, syringes and needles. The program is in place and, as soon as the brochures are complete, the containers will be handed out.

**Spanish Brochures/Grant:** A grant was received from the Noble County Community Foundation for \$2,000. This will be used to have the District signs and brochures printed in Spanish. These materials will be distributed in all four counties in the near future.

**OTHER ITEMS PENDING:** The General Fund previously deposited in the Sweep account was costing the District money, with the low interest rates. Currently the District Funds will be moved to CD's, paying interest rates, until the money needs to be returned to the checking account. Richele Orn, CPA, District Controller will handle this.

Harold Gingerich reported, Pete Green had surgery and received a pacemaker a week ago today. Pete has been a very faithful volunteer. Harold Gingerich asked that you keep him in your thoughts and prayers. Pam DeCamp visited Pete and he is doing real well.

**PUBLIC COMMENT:** None

Motion to adjourn was made by Dan Putnam. Meeting was adjourned at 7:30 PM.