



NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

*Serving DeKalb, LaGrange, Noble and Steuben Counties
2320 W 800 S. P.O. Box 370 Ashley, IN 46705-0370 • (260) 587-3063 • Fax (260) 587-3523*

PUBLIC NOTICE NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

BOARD OF DIRECTORS MEETING

DISTRICT OFFICE

Tuesday, July 11, 2006

6:30 PM

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of June 13, 2006
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. Draft FY2007 Budget for Advertising Purposes
- ⇒ 7:00 p.m. Programs/Operations Report
 - Loader Bids
 - RFP Release
- ⇒ 7:20 p.m. **July 2006 Solid Waste Management Planning Session V**
J Spear Associates/NISWMD Staff
- ⇒ 7:45 p.m. Other Items Pending
- ⇒ 8:00 p.m. Adjourn



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Northeast Indiana Solid Waste Management District Board of Directors Meeting July 11, 2006

The Northeast Indiana Solid Waste Management District Board of Directors meeting began July 11, 2006 at 6:35 P.M. Mark Pankop, Secretary presided. **A quorum was present.**

BOARD MEMBERS PRESENT: Don Kaufman, Donald VanWye, Roger Boots, Phil Curtis, Mark Pankop, Ronald L. Smith, Danny Putnam and Mayor Richard Hickman

BOARD MEMBERS ABSENT: Chuck Ort, Connie Miles, Mayor Norm Yoder, George Bachman, Harold Gingerich, Terry Helmer, Jack Herendeen, Hal Stump, Harold Uhl, Mayor Suzanne Handshoe, F. Mayo Sanders and James Crowl

CAC PRESENT: Colleen Hake Boyd

DISTRICT ATTORNEY: Andrew Kruse

DISTRICT CONSULTANT: J.W. Spear, Sr., P.E.

PUBLIC PRESENT: Chris Himes/ Borden Waste-Away

STAFF PRESENT: Steve Christman, Pam DeCamp, Jennifer Franz and Linda Zirkle

MINUTES: Hearing no corrections or additions to the minutes of the June 13, 2006 meeting, a motion was made by Mayor Richard Hickman to approve the minutes. Motion seconded by Phil Curtis. Motion carried. 8 yeas, 0 nays

REGISTRY OF CLAIMS & TREASURER'S REPORT: Steve Christman reviewed the Registry of Claims and Treasurer's Report for July 11, 2006. A motion to approve the Registry of Claims and Treasurer's Report was made by Don Kaufman. Motion was seconded by Dan Putnam. Motion carried. 8 yeas, 0 nays

DRAFT FY2007 BUDGET FOR ADVERTISING: Board members were given copies of the 2nd Draft of the FY2007 Budget. A change from the 1st draft is to leave the full time employees salaries the same as 2006, add a line item for Performance Incentive. An additional line item to note is the Program Specialist with a salary of \$35,000.00. Jennifer Franz is now receiving full time benefits, as she meets the personnel policy definition of full time. The other two changes are health insurance and fuel. Health insurance, which is up significantly, is due to an increase in the number of employees. A vendor change was made in February 2006 and the cost per employee is less, but number of employees is up. Gas, oil and fuel have increased, as everyone knows.

The recommendation of the Controller, as reported last month, and Steve Christman would be to approve for advertising this 2nd draft of the FY2007 budget, make any adjustments on August 8, 2006 and adopt at the September 12, 2006 joint CAC/Board of Directors meeting to meet the State September 20, 2006 filing date.

A motion to approve for advertising purposes the 2nd draft of the FY2007 budget at \$1,603,687.35 was made by Donald VanWye. Motion seconded by Don Kaufman. Motion carried. 8 yeas, 0 nays

PROGRAMS/OPERATIONS REPORT:

Front-end Loader Bids: The Front-end Loader bids were opened this afternoon at 4:00 PM as legally advertised. Bids were opened in the order received and representatives from two of the companies were present for the bid opening. Bids will be taken under advisement and the winning bid will be awarded in the next several weeks. Bids will be evaluated using a matrix sheet with scoring by each Steve Christman, Rich Caston and Joe Baysinger. The bids are as follows:

- 1) Vermeer – No Loader available – Decline to Bid
- 2) Brandeis Machinery – Komatsu (WA 250-5) \$118,995.00
- 3) MacDonald Machinery Company Inc. – Case (621-D) \$111,600.00
- 4) Southeastern Equipment Co., Inc. – New Holland (W 130 LR) \$112,466.00

The Request For Proposal (RFP) for the Recyclables Processing and Shipping Facility has been mailed. Legal advertising has been scheduled and a pre-proposal meeting scheduled for August 8, 2006 at 9:00 A.M. at the District. Proposals will be accepted on September 12, 2006 at 4:00 P.M.

The legal papers for the Board restructuring of the Northeast Indiana Solid Waste Management District have been signed Steuben, DeKalb and Noble Counties. Steve Christman will attend the meeting in LaGrange County on July 17, 2006. Approval of LaGrange would finalize the Board restructuring for January 1, 2007.

JULY 2006 SOLID WASTE MANAGEMENT PLANNING SESSION V – JW Spear

Associates/NISWMD Staff – A review of the session was presented by J.W. Spear, Sr., and is very much a repeat from the last year and five months. However, the District’s Charter and Mission must remain the focus and not be forgotten with the work at hand. More details from the workshop are included in the July 11, 2006 workshop notes. Discussion regarding funds, household fees and grant programs and how the changes necessary will be funded to accomplish District goals were reviewed in detail.

A motion was made by Mayor Richard Hickman to develop a proposal for a District wide granting process for cities and towns to develop or enhance a curbside recycling/ recycling drop-off stations. Along with the grants proposal, investigate a countywide recycling/solid waste curbside program supported by user fees. Motion seconded by Dan Putnam. Motion carried. 8 yeas, 0 nays

J.W. Spear, Sr. encouraged all the Board members to give some thought to the details of the grants proposals and bring to next months meeting any ideas they might have.

OTHER ITEMS PENDING - None

PUBLIC COMMENT – Chris Himes with Borden Waste-Away would like to clarify how countywide curbside would be handled with the towns or cities already having existing curbside contracts. Steve Christman explained existing curbside contracts throughout the counties are one of the technical items that would need to be worked out with development of the program. Municipalities, contractors and the marketplace would certainly contribute a large part to this program restructuring.

ADJOURN – Meeting was adjourned at 8:05 P.M.