



NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

*Serving DeKalb, LaGrange, Noble and Steuben Counties
2320 W 800 S. P.O. Box 370 Ashley, IN 46705-0370 • (260) 587-3063 • Fax (260) 587-3523*

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PUBLIC NOTICE NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT BOARD OF DIRECTORS DISTRICT OFFICE

Tuesday July 8, 2008

6:30 P.M.

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of June 10, 2008
- ⇒ 6:35 p.m. Treasurer's Report/ Registry of Claims
- ⇒ 6:45 p.m. Executive Committee Report
 - Programs & Operations Report
 - Legislative: Impact of HEA 1001
 - Strategic Management Plan
- ⇒ 7:10 p.m. Finance Committee Report – Draft FY09 Budget.
- ⇒ 7:20 p.m. Other Items Pending
- ⇒ 7:25 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn





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Northeast Indiana Solid Waste Management District Board of Directors Meeting Minutes July 8, 2008

The Northeast Indiana Solid Waste Management District Board of Directors meeting began July 8, 2008 at 6:35 P.M. Mark Pankop, President, presided **noting a quorum present.**

BOARD MEMBERS PRESENT: Don Kaufman, Donald VanWye, Mayor Norm Yoder, Phil Curtis, Mark Pankop, Don Moore, Sara Tubergen and Mayor Richard Hickman

BOARD MEMBERS ABSENT: Mayor David Wiant, Fred Brown, Terry Helmer, Yvonne Eash, Mayor Suzanne Handshoe, Mayor Patty Fisel, Ron Smith and Loretta Smart

CAC PRESENT: Colleen Hake Boyd

DISTRICT ATTORNEY: Andrew Kruse

DISTRICT ENGINEER: Not Present

DISTRICT CONTROLLER: Not Present

PUBLIC PRESENT: Chris Himes/ Borden Waste-Away

STAFF PRESENT: Steve Christman, Pam DeCamp, Jennifer Franz and Linda Zirkle

MINUTES: Don Moore noted a correction for the record of the June 10, 2008 Board Meeting minutes, he was present and not absent, as listed in the minutes. **ACTION ITEM #1 – Mayor Norm Yoder made a motion to approve the corrected minutes of the June 10, 2008 Board of Directors meeting. Motion seconded by Don Kaufman. Motion carried. 8 yeas, 0 nays**

TREASURER'S REPORT AND REGISTRY OF CLAIMS: Treasurer's Report and Registry of Claims were reviewed for July 8, 2008. The Borden Waste-Away June invoice is billed at the new contract pricing of 327 tons at \$88.34 per ton. **ACTION ITEM #2 – A motion was made by Phil Curtis to approve the Treasurer's Report and the Registry of Claims for July 8, 2008. Motion seconded by Don Moore. Motion carried. 8 yeas, 0 nays**

Executive Committee Report

Programs & Operations Report – As the Board requested last month, Steve Christman contacted Chris Himes, Borden Waste-Away, requesting he attend tonight's meeting. Christman thanked Himes for coming tonight.

Christman stated in February the Board rendered a final decision on a 16 unit (Rural Recycling Drop-Off) system configuration with seven units to be removed. The St. Joe and Ashley units have been removed. Five units: Howe, Cromwell, Rome City, Hamilton and Prairie Heights are the remaining units to be removed. A second unit has been set in Auburn at CR 35 and State Road 8 East.

Pam DeCamp has been or is scheduled to attend, the town meetings where units have been, or will be removed, to explain available recycling locations nearest the sites scheduled for removal.

Each city or town scheduled for Drop-Off unit removal has been provided with a flyer to notify residents the unit is being removed and the nearest Drop-Off location available.

Steve Christman reported the Wal-Mart corporate office declined setting a location in Angola and staff will continue to look for a suitable second location.

Christman was contacted by the City of Auburn concerning zoning compliance for the newly set unit at CR 35 and State Road 8 East in Auburn. Executive Committee authorized Christman to work with the City of Auburn on the zoning issues.

Chris Himes explained as units are scheduled to be removed additional containers will be placed at other existing locations as those volumes increase. Himes is trying to coordinate removing units while setting additional containers at existing locations without knowing what the impact will be.

The Recycling Drop-Off Contract Amendment paperwork is complete and ready for signatures tonight.

Mayor Norm Yoder questioned when the configuration transaction would be complete and when did the price per ton change from the contract the Board accepted at \$82.69 to \$88.34 per ton. Much discussion took place and the Board was given the contract and the amendment paperwork to review.

Mark Pankop urged the Board to ask Chris Himes any questions they may have and move forward with a decision to accept or reject the Recycling Drop-Off Contract Amendments agreeable with Chris Himes, Contractor and Steve Christman, Executive Director.

Phil Curtis asked for input from Andrew Kruse, Legal Counsel, regarding any legal concerns for the District with the contract changes or procedure.

Andrew Kruse expressed no legal issues of concern at this time. However, agreeing with Mayor Yoder's comments, the Board should act on the unsigned contract amendment to satisfy District guidelines for legal Board approval.

ACTION ITEM #3 – A motion was made by Sara Tubergen to approve the Recycling Drop-Off Contract Amendment as written and presented to the Board. Motion seconded by Mayor Richard Hickman. Motion carried. 8 yeas, 0 nays Andrew Kruse finds no advertising necessary as this is an administrative approval of amendments to the original contract. Andrew Kruse also **verified** with Chris Himes, Borden Waste-Away that he is agreeable and comfortable with the amendment made to the original contract. Chris Himes acknowledged with a yes.

Legislative: Impact of HEA 1001 – It has been determined that HEA 1001 changes would require Steuben County Council to review and make nonbinding recommendations to the District's FY2009 budget. Steve Christman and Andrew Kruse are following HEA 1001 changes closely to be in compliance with any and all areas pertaining to the District and will keep the Board informed.

Strategic Management Plan – Due to lack of time Strategic Management Plan will be postponed until- the August or September meeting.

The District's Tub Grinder has been certified by the Indiana Department of Natural Resources (DNR) to be compliant with Emerald Ash Borer destruction requirements, meaning the mulch produced can be transported across county/state borders.

A Borden Waste-Away truck recently experienced a spill of hydraulic fluid into the City of Angola storm water system. The Borden driver was unable to reach help from his Elkhart office and the District sent employees to help with the spill containment and cleanup. The City of Angola issued a citation to the District. Steve Christman sent a letter to Borden Waste-Away and the City of Angola explaining the

responsibility is that of the contractor. Steve Christman received a phone call from Ken Himes, Borden Waste-Away, confirming the citation is their responsibility under the contract and assured Christman they will take care of this matter.

A national magazine, Municipal Solid Waste Management, interviewed Christman and published in the July/August issue an article “Realities of Recycling” that features a section explaining several District programs.

Finance Committee Report – Draft FY2009 Budget – The Finance Committee meeting today with Steve Christman and Randy Tilbury, CPA, District Controller was held to review the 2nd draft of the FY2009 budget. The second draft budget among other things is based on a conversation with George Helton, Department of Local Government Finance, and using assessed valuation numbers from the four counties. The Finance Committee agreed to advertise the budget at \$1,601,978.67 and make possible cuts or changes as necessary after advertising but before Board approval deadline. The Finance Committee is recommending to the Board approving the FY2009 budget at \$1,601,978.67 for advertising purposes only. **ACTION ITEM # 4 – Mayor Richard Hickman made a motion to approve for advertising the FY2009 budget for \$1,601,978.67. Motion seconded by Sara Tubergen. Motion carried. 8 yeas, 0 nays**

Other Items Pending – Colleen Hake Boyd is working to obtain a DeKalb representative for the Citizens Advisory Committee.

Public Comment - None

Adjourn – ACTION ITEM #5 – A motion to adjourn was made by Donald VanWye at 7:55 P.M. Motion carried. 8 yeas, 0 nays