



**NORTHEAST INDIANA  
SOLID WASTE MANAGEMENT DISTRICT**

*Serving DeKalb, LaGrange, Noble and Steuben Counties*

*2320 W 800 S, P.O. Box 370 Ashley, IN 46705-0370 • (219) 587-3063 • Fax (219) 587-3523*

**PUBLIC NOTICE**

**NORTHEAST INDIANA  
SOLID WASTE MANAGEMENT DISTRICT**

**BOARD OF DIRECTORS MEETING**

**District Office**

**Tuesday, June 11, 2002**

**6:30 PM**

**Agenda**

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of May 14, 2002
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. Executive Committee Report
  - 1) Final State Board of Accounts Audit Report
  - 2) Engineering Report: Compost Lots. Ashley Topo/Footprint
  - 3) Budget Investments
- ⇒ 7:00 p.m. Directors Report
  - Programs:
    - Training/ Local Fire Fighters
    - Update – Albion Drop-off
  - Compost Program Report
    - 1) Marketing – Final Report
    - 2) Fee
    - 3) Operations – Screening Equipment – Pictures - Material
- ⇒ 7:20 p.m. Other Items Pending:
- ⇒ 7:25 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn



Recycled Paper

**Northeast Indiana Solid Waste Management District  
Board of Directors Meeting  
June 11, 2002**

The Northeast Indiana Solid Waste Management District Board of Directors Meeting began June 11, 2002 at 6:30 PM. Rod Wells, Vice President, presided.

**BOARD MEMBERS PRESENT:** Don Kaufman, Donald VanWye, Mayor Norm Yoder, Richard Strayer, Mark Pankop, Harold Uhl, Dick Dodge, Rodney Wells and Danny Putnam

**BOARD MEMBERS ABSENT:** William Ort, Connie Miles, James Hess, Joy Sharp, Harold Gingerich, Terry Helmer, Richard Winebrenner, Hal Stump, Mayor Larry McGahen, F Mayo Sanders, and Mayor Richard Hickman

**CAC PRESENT:** Pete Green

**DISTRICT ATTORNEY:** Derald Kruse

**DISTRICT CONSULTANT:** J.W. Spear, Sr., P.E.

**PUBLIC PRESENT:** None

**STAFF PRESENT:** Steve Christman, Pam DeCamp and Linda Zirkle

Noting a **quorum was present at the start of the meeting**, Rod Wells called the meeting to order.

**MINUTES:** Hearing no corrections or additions to the minutes of the Board meeting from May 14, 2002, a motion was made by Donald VanWye to approve the minutes. Seconded by Harold Uhl, motion carried.

**REGISTRY OF CLAIMS & TREASURER'S REPORT:** Steve Christman and Rod Wells reviewed the financial reports. A motion to approve the Registry of Claims and the Treasurer's Report was made by Harold Uhl. Seconded by Don Kaufman. Motion carried.

**EXECUTIVE COMMITTEE REPORT:**

**Final Audit Report:** The final audit report for 1999-2000-2001 has been received from the State Board of Accounts. Derald Kruse read the report stating no material items for comment at this time. Rod commented, this is a glowing report.

**Engineering Report:**

**Compost Lots:** JW Spear, Sr. and Steve Christman met this morning with Triad Engineering. The construction plans will show surface water drainage control for the Steuben and DeKalb compost lots. JW Spear, Sr. reviewed the technical data with the Board.

**Ashley Topo/Footprint:** The topo and footprint are nearing completion for the zoning project of the Ashley facility. This zoning is necessary and the District needs the security to continue with the growing programs and expansion of the HHW storage. This should be complete in the next 30 days. JW Spear, Sr. explained the proposed general plans for the additions to facilitate what the District is doing.

**Budget Investments:** Nothing to report. To be reviewed at next months meeting.

## **DIRECTOR'S REPORT:**

### **Programs:**

**Training/ Local Fire Fighters:** Pam DeCamp reported the Pleasant Lake Fire Department held a training session at the facility. This helped the fire department to understand what the District does and the dangers of a potential fire. A second training will be held with both Pleasant Lake and Ashley, the secondary department, at the District. A KNOX box has been purchased and will be installed on the outside of the building. Steve Christman explained a KNOX box is a fireproof box that would contain keys, maps, locations of flammable materials, hazardous items, etc. Those present commented how informative and helpful this tour had been and a second training will be scheduled with Ashley Fire Department participating.

**Albion Drop-off:** Pam and Steve have been working with the County Commissioners and the town Board for a new location for the Albion drop-off unit.

Steve has completed the new Drop-off Bid Contract and Derald Kruse is reviewing the contract for legality and form. As soon as this is complete it will be released and advertised as required.

## **COMPOST PROGRAM REPORT:**

**Marketing Report:** Copies of the final marketing report are available if anyone would like one. Key now, is to follow-up and develop markets for this material.

**Fee:** Five commercial users are now currently registered at the two large compost lots. The others are dumping various places in the County. The District anticipated this would happen and slowly these contractors will register and return to the lots.

**Operations:** Pictures of the screening equipment being used as a trial at the lots were passed around for the Board to view. This screening is resulting in a very nice material and would be a big help in making a more marketable product. The trommel screen is currently at DeKalb compost lot and will be sent to Steuben compost lot in the next couple of weeks.

Pam and Steve attended the Pokagon Industrial Conference today. They announced and presented the awards to four runners up and one award winner as part of the District's Waste Minimization Program.

Steve attended a director's round table last week. Several topics of concern were addressed from updating HEA 1240, to Solid Waste plan revision, to safety and security.

Pete Green offered to assist with the Ashley Fire Department in planning the joint training session with the Pleasant Lake Fire Department.

**OTHER ITEMS PENDING:** None

**PUBLIC COMMENT:** None

Motion to adjourn was made by Dan Putnam. Meeting was adjourned at 7:35 PM.