



NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

*Serving DeKalb, LaGrange, Noble and Steuben Counties
2320 W 800 S. P.O. Box 370 Ashley, IN 46705-0370 • (260) 587-3063 • Fax (260) 587-3523*

PUBLIC NOTICE NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

BOARD OF DIRECTORS MEETING
DISTRICT OFFICE
Tuesday, June 13, 2006
6:30 PM

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of April 11, 2006
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. Programs/Operations Report
- ⇒ 7:00 p.m. FY2006 & FY2007 Budget/Issues – Randy Tilbury, CPA, Controller
- ⇒ 7:15 p.m. **June 2006 Solid Waste Management Planning Session IV**
J Spear Associates/ NISWMD Staff
- ⇒ 7:45 p.m. Other Items Pending
- ⇒ 8:00 p.m. Adjourn



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Northeast Indiana Solid Waste Management District Board of Directors Meeting June 13, 2006

The Northeast Indiana Solid Waste Management District Board of Directors meeting began June 13, 2006 at 6:35 P.M. Harold Gingerich, President presided. The May 9, 2006 meeting was cancelled. Harold Gingerich would like to take this time to extend condolences to Steve Christman and his family on the loss of his father.

BOARD MEMBERS PRESENT: Mayor Norm Yoder, Harold Gingerich, Mark Pankop, Jack Herendeen, Harold Uhl and Mayor Richard Hickman

BOARD MEMBERS ABSENT: Chuck Ort, Connie Miles, Don Kaufman, Donald VanWye, Roger Boots, Phil Curtis, George Bachman, Terry Helmer, Hal Stump, Mayor Suzanne Handshoe, F. Mayo Sanders, Ron L. Smith, James Crowl and Dan Putnam

CAC PRESENT: Colleen Hake Boyd

DISTRICT ATTORNEY: Andrew Kruse

DISTRICT CONSULTANT: J.W. Spear, Sr., P.E.

PUBLIC PRESENT: None

STAFF PRESENT: Steve Christman, Pam DeCamp, Jennifer Franz and Linda Zirkle

MINUTES: Hearing no corrections or additions to the minutes of the April 11, 2006 meeting, a motion was made by Harold Uhl to approve the minutes. Motion seconded by Mayor Richard Hickman. Motion carried. 6 yeas, 0 nays

REGISTRY OF CLAIMS & TREASURER'S REPORT: On May 9, 2006 the Executive Committee met to approve Registry of Claims and Treasurer's Report. Steve Christman reviewed the Registry of Claims and Treasurer's Report for June 11, 2006. A motion to approve the Registry of Claims and Treasurer's Report was made by Mayor Norm Yoder. Motion was seconded by Harold Uhl. Motion carried. 6 yeas, 0 nays

FY2006 & FY2007 Budget/Issues – Randy Tilbury, CPA, Controller – Randy Tilbury, CPA, Controller reviewed for the Board of Directors the FY2006 budget and the budget process. The 18 month budget cycle was also explained and the necessity to reserve FY2006 funds for the first half of 2007 expenses. Therefore, Randy Tilbury, CPA, Controller feels it is necessary to make changes to the FY2006 approved budget to comply with requirements of the State Board of Accounts. The Appropriation Reduction Resolution/Ordinance FY2006 budget changes were reviewed and explained. First draft of the FY2007 Budget has been produced and discussed.

A motion was made by Mayor Richard Hickman to approve and adopt the presented Appropriation Reduction Resolution/Ordinance 2006 Budget transfers. Motion seconded by Harold Uhl. Motion carried. 6 yeas, 0 nays

Programs/Operations Report: On March 14, 2006 the Board of Director's directed staff to release requests for proposals (RFP'S) for a Recyclables Processing and Shipping Facility and for a Construction/Demolition Waste Processing and Transfer Facility. **These requests will not be contractually binding for the Board of Directors to accept any contract.** These requests for proposals are to see if any private contractors and the market place are interested in partnering or locating such facilities. The document is ready and will be advertised and released in the next couple of weeks.

Steve Christman recently worked with the City of Angola and helped to negotiate the bid for a new 5 year curbside waste and recycle contract.

Next week Steve Christman will be meeting with the town officials from Fremont to offer assistance with their curbside contract bid.

Specifications for a new front-end loader will be advertised and mailed next week. The Case loader is requiring frequent repairs and is to be used on site as a secondary machine.

The final document for the Interlocal agreement to restructure the Northeast Indiana Solid Waste Management District Board is complete and has been released by Andrew Kruse, District Attorney. Steve Christman will make appointments to attend each of the four Counties Commissioner's meetings to answer questions and obtain signatures of approval.

Compost trucked out back has been sold and is a real popular product, more should be ready soon.

Next week Steve Christman will attend the three day debris management course in Lake County. This is a FEMA/SWANA course in Merrillville, Indiana and this course would be beneficial to all cities and towns.

Pam DeCamp announced the winners for this year Waste Minimization awards at the Pokagon Industrial Conference are: ANR Pipeline Company/LaGrange and Citation Corporation/Albion. Runners-up for awards were Steel Dynamics/Butler – Guardian Automotive/Ligonier and Guardian Automotive/Auburn. Several new companies inquired about participation for next year.

Several staff members received hazardous materials Resource Conservation Recovery Act (RCRA) training, Department of Transportation (DOT) hazardous material training and forklift training. Those attending were all certified for all three.

Jennifer Franz did a presentation explaining the new software purchased to manage our website. This website can be linked to the cities, towns and perhaps county sites and contain loads of program information and are being used on a regular basis. The software allows staff to manage the District website in-house.

June 2006 Planning Workshop IV – Review of the presentation suggested cutting the compost costs approximately 50% by a recommendation to develop the District with a registered compost facility to serve DeKalb and Steuben with future purchase of land on the West side of the District to serve LaGrange and Noble counties. Grant funding, funding in general and purchase of additional property at the current District location were all discussed. District staff was asked to obtain grant and other funding information to present at the next workshop. More details of the Workshop IV are available in the June 13, 2006 notes of the Solid Waste Planning Workshop IV in your packages.

Other Items Pending: None

CAC Comment: Colleen Hake Boyd finds this all very complex and very interesting.

Public Comment: None

Adjourn: Mayor Norm Yoder made a motion to adjourn at 8:00 PM.