



NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

*Serving DeKalb, LaGrange, Noble and Steuben Counties
2320 W 800 S. P.O. Box 370 Ashley, IN 46705-0370 • (260) 587-3063 • Fax (260) 587-3523*

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PUBLIC NOTICE NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT BOARD OF DIRECTORS DISTRICT OFFICE

Tuesday, June 10, 2008

6:30 P.M.

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of April 8, 2008
- ⇒ 6:35 p.m. Treasurer's Report/ Registry of Claims
- ⇒ 6:40 p.m. Presentation Pete Green Scholarship Award
- ⇒ 6:50 p.m. Executive Committee Report
 - Programs & Operations Report
 - Legislative: Impact of HEA 1001
- ⇒ 7:10 p.m. Annual Plan of Operation/Strategic Management Plan/Budgeting
- ⇒ 7:20 p.m. Other Items Pending
- ⇒ 7:25 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn





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Northeast Indiana Solid Waste Management District Board of Directors Meeting Minutes June 10, 2008

Corrected 7-8-08

The Northeast Indiana Solid Waste Management District Board of Directors meeting began June 10, 2008 at 6:30 P.M. Phil Curtis, 2nd Vice President, presided **with a quorum present.**

BOARD MEMBERS PRESENT: Don Kaufman, Donald VanWye, Mayor Norm Yoder, Phil Curtis, Fred Brown, **Don Moore**, Mayor Suzanne Handshoe and Mayor Richard Hickman

BOARD MEMBERS ABSENT: Ron Smith, Mayor David Wiant, Terry Helmer, Yvonne Eash, Mark Pankop, Mayor Patty Fisel, Sara Tubergen and Loretta Smart

CAC PRESENT: Colleen Hake Boyd

DISTRICT ATTORNEY: Andrew Kruse

DISTRICT ENGINEER: Not Present

DISTRICT CONTROLLER: Not Present

PUBLIC PRESENT: Dennis Kruse, State Senator

STAFF PRESENT: Steven Christman, Pam DeCamp, Jennifer Franz and Linda Zirkle

MINUTES: ACTION ITEM #1 – Fred Brown made a motion to approve the minutes of the April 8, 2008 Board of Directors meeting. Motion seconded by Mayor Norm Yoder. Motion carried. 7, yeas, 0 nays

TREASURER'S REPORT AND REGISTRY OF CLAIMS: Treasurer's Report and Registry of Claims were reviewed for June 10, 2008. Mayor Norm Yoder questioned if the Borden Waste-Away June invoice was billed from the old contract price or the new contract price. Steve Christman clarified pricing was still under old contract.

Don Moore asked if bids were requested for the Klink Trucking invoice of \$360.00 for hauling mulch. Steve Christman replied bids were not requested for this one time haul. Trucking bids would be requested for a major hauling project, but not for a one load hauling trip.

Mayor Suzanne Handshoe questioned how many cell phones the Centennial Wireless bill for \$212.39 included. The answer is six. **ACTION ITEM #2 – A motion was made by Donald VanWye to approve the Treasurer's Report and the Registry of Claims for June 10, 2008. Motion seconded by Don Kaufman. Motion carried. 7 yeas, 0 nays**

Presentation Pete Green Scholarship Award – Administrators for the Pete Green Scholarship Award, Steuben County Community Foundation, requested scholarship money be awarded. The first Pete Green Scholarship was awarded for \$250.00. The student receiving the award had a death in the family and the award presentation will be rescheduled for the July or August meeting.

Executive Committee Report

Programs & Operations Report – The District was unsuccessful in securing funding through EPA Grants for HHW programs on the West side of the District. We will however, continue to search for other available grants.

Jennifer Franz prepared a spreadsheet with details of the screened compost sold for \$5.00 a cubic yard. Hauling costs for compost in 2007 of \$7,269.12 have been recovered with income of \$7,522.50. Screened compost is completely gone from DeKalb and Ashley, only a small amount remains at the Steuben compost lot. Mulch, loaded for free, is also becoming a popular product and for the first time DeKalb compost lot is out of material and Steuben lot has very little material left.

The District was contacted by Global E-Cycling Technology, a new local electronic recycling company in Waterloo, Indiana, interested in a partnership. Steve Christman is working with John Hoffman, principal of the company, to establish policies and guidelines suitable to fit the District's protocol.

The Department of Local Government Finance notified the District the Budget Hearing for public comment of the District's FY2008 budget is in Steuben County on July 2, 2008.

Mayor Norm Yoder questioned why, nearly six months into the new contract year, Borden Waste-Away is still billing at the higher old contract rate per ton. The recycling drop-off contract was bid in October, Board approved in December 2007 and updated in February 2008. The new contract is \$20.00 less per ton than what we are paying now. Mayor Yoder asked when the stations will be pulled and the new rate implemented. After discussion by Board members, the Director is to send a letter to the contractor requesting appearance at the July meeting to discuss progress on reconfiguration and new contract pricing.

Legislative: Impact of HEA 1001 – Initial impact of recent legislation to cap property taxes is beginning to occur. Staff will continue to work through upcoming changes and advise the Board.

Annual Plan of Operation/Strategic Management Plan/Budgeting – Using the guidelines outlined in the District's twenty year plan with IDEM, an Annual Plan of Operation (APO) was established. Steve Christman reviewed and briefly explained the strategic objectives listed for the nine key result areas, taken from the State approved Solid Waste Management Plan. The Board members were asked to read these objectives and submit back to staff any recommendations or questions to help finalize this District planning document.

Dennis Kruse complimented the District on the new District Newsletter and finds it very informative and an excellent idea.

Steve Christman and Jennifer Franz are working to add more information to the District website. The District website already contains links to the counties, cities and towns but not all of their websites are linked to the District's. Requests will be made for this addition to all available city & town websites.

Phil Curtis suggested Steve Christman check into a four day work week for the District. Several Counties have adopted the shorter work week to save fuel and operating expenses.

CAC Report – Colleen Hake Boyd reports she is hoping to find a representative from DeKalb County for the CAC Committee.

Other Items Pending – Finance Committee Meeting is July 8, 2008 from 2:30 PM – 3:30 PM.

Public Comment - None

Adjourn – **ACTION ITEM #3 – A motion to adjourn was made by Mayor Norm Yoder at 7:45 P.M. Motion seconded by Mayor Richard Hickman. Meeting Adjourned.**