

PUBLIC NOTICE

PUBLIC HEARING

(Additional Appropriation of FY2002 Budget)

6:30 PM – District Office

(Followed by) BOARD OF DIRECTORS MEETING

Tuesday, March 12, 2002

AGENDA

Public Hearing – Comment on FY2002 Budget

- ⇒ 6:30 p.m. Open - Public Hearing - To receive comment on FY2002 Budget.
- ⇒ 6:45 p.m. Close Public Hearing

Board of Directors Meeting (Upon Completion of Public Hearing)

- ⇒ 6:47 p.m. Call to Order
- ⇒ 6:50 p.m. Minutes of February 12, 2002
- ⇒ 6:55 p.m. Registry of Claims/ Treasurer's Report
- ⇒ 7:00 p.m. FY 2002 Budget as Additional Appropriation
- ⇒ 7:10 p.m. Budget Software Presentation/ Controller Report
- ⇒ 7:30 p.m. Compost User Fee Recommendation/ Action
- ⇒ 7:40 p.m. Director's Report
 - Legislative Issues
 - Program Update
- ⇒ 7:45 p.m. Other Items Pending
- ⇒ 7:50 p.m. Public Comment
- ⇒ 7:55 p.m. Adjourn

**Northeast Indiana Solid Waste Management District
Board of Directors Meeting
March 12, 2002**

The Northeast Indiana Solid Waste Management District Board of Directors Meeting began March 12, 2002 at 6:55 PM following the Public Hearing to receive comment on FY2002 Budget for additional appropriations. President, Harold Gingerich presided.

BOARD MEMBERS PRESENT: Harold Gingerich, Donald VanWye, Mayor Norm Yoder, Joy Sharp, Terry Helmer, Mark Pankop, Harold Uhl, Mayor Richard M Hickman

BOARD MEMBERS ABSENT: William Ort, Connie Miles, Don Kaufman, James Hess, Richard Strayer, Richard Winebrenner, Hal Stump, Mayor Larry McGahen, F. Mayo Sanders, Dick Dodge, Rodney Wells, Danny Putnam

CAC PRESENT: Pete Green

DISTRICT ATTORNEY: Derald Kruse

DISTRICT CONSULTANT: J.W. Spear, Sr., P.E.

PUBLIC PRESENT: Jim Parker

STAFF PRESENT: Steve Christman, Pam DeCamp, Richele Orn and Linda Zirkle

Noting a **quorum was present at the start of the meeting**, Harold Gingerich called the meeting to order at 6:55 P.M. and welcomed everyone in attendance.

MINUTES: Hearing no corrections or additions, a motion was made by Mark Pankop to approve the minutes from February 12, 2002. Seconded by Donald VanWye, motion carried.

REGISTRY OF CLAIMS & TREASURER'S REPORT: Steve Christman reviewed the Registry of Claims. Several invoices are larger this month than normal, Steve explained these to the Board. Joy Sharp questioned if JW Spear, Sr. is budgeted to handle this large a monthly amount? Steve assured Joy these amounts would be covered in one area of the budget or another. A motion to approve the registry of claims and treasurer's report was made by Mark Pankop. Motion seconded by Donald VanWye. Motion carried.

FY2002 Budget Additional Appropriations: As reported in the Public Hearing the FY2002 Budget was not approved in September 2001. The reason the budget was not approved is because of the legal advertising not being 10 days apart. Upon direction of the State Board of Tax Commission and the District Controller, Richele Orn, the following procedures are being followed. This will allow the District to have an approved budget for 2002. Harold Gingerich asked if anyone from the public would like to comment on the proposed budget. Note for the record, no comments from the public. As listed in the Public Hearing the legal advertising for the proposed budget has been properly met. A notice was posted on the bulletin board in each of the four counties at the library, as well as a copy on the front door at the District office.

Herald Republican – Wednesday, February 27, 2002
Evening Star – Wednesday, February 27, 2002
New Sun – Wednesday, February 27, 2002
LaGrange Standard – Friday, March 1, 2002

The Executive Committee would at this time recommend to the Board approving and adopting this budget. A motion to approve and accept the proposed budget FY2002 as an Additional Appropriation was made by Mayor Richard Hickman. Seconded by Donald VanWye. Motion carried.

Steve informed the Board the State Board of Accounts has completed the Audit for three years, 1999 – 2000 –2001 and has noted no deficiencies. Final written report should arrive in 4 to 6 weeks.

The budget and accounting software presentation is not ready for tonight and will be given at the April meeting.

Compost User Fee Recommendation/Action: A two year process has brought the District to this Resolution 2002-3 to establish a Yard Waste Compost User Fee, Compost Fee Policy, and Registration Program.

It was noted the resolution allows the District to begin a contractor registration fee at compost lots that handle over 1500 tons per year. The resolution allow flexibility to work with cities and towns that have smaller sites and also establishes an hourly rate that is tied directly to curbside recycling to promote more materials recovery in the District.

Steve Christman and Derald Kruse have reviewed a copy of the comments from last month's public hearing with the Board. Terry Helmer asked how we could pass a Resolution with so many gray areas? Derald Kruse explained and read the changes from last month. Derald Kruse noted these changes have been reviewed with the Board in writing. Derald also noted the timely manor in which passing this Resolution could be to opening the compost lots and the effect it could have on the budget if it were not passed.

After working with Pete Green and the CAC Committee and having held the public hearing on February 12, 2002, holding numerous meetings with cities, towns and contractors; the Executive Committee adopted and would recommend to the Board voting to accept Resolution 2002-3.

A motion to accept Resolution 2002-3 was made by Harold Uhl. Seconded by Don VanWye.

Harold Gingerich opened the floor for discussion. Harold Uhl has a question on the Contractors Registration Form, defining 48 hours prior notice. Harold Uhl's question was clarified. Terry Helmer had questions with regard to the LaGrange compost lot. Harold Gingerich explained the District does care and will make this transition as easy as possible. Mayor Norm Yoder suggested the District and Board members already involved, would assist in helping other towns to implement and put in place curbside recycling.

Having had these discussions we now need to vote on Resolution 2002-3, with a motion and a second already on the floor. Harold Gingerich asked all those in favor of this motion, Yeas 6 and Nays 1. Motion carried.

DIRECTOR'S REPORT:

Theft of Aluminum: A letter from the Steuben Prosecuting Attorney this week informed the District a one year jail term, a \$1.00 fine and court costs have been handed down, on the first of seven cases involving theft at the District's drop-offs.

Update all Pending Projects: Steve will need to go visit the County Councils with the updated CAGIT Resolution for the councils to adopt. This will not have to be voted on each year if these are adopted, or the Council can set an expiration date. Harold Gingerich asked Steve Christman to take with him the 7-minute District video.

Legislative Issues: Senate Bill 283 is a key piece of solid waste legislation and we are following this very closely. This bill allows us to separate from joint districts more easily.

Programs Update: Pam DeCamp reminds the Board the HHW Program starts April 12, 2002. An Electronics Collection Day will be held at the District on April 13, 2002, from 9 – 1 and fees will be applied. Compost lots open April 15, 2002, schedules at the lots will be the same as last year. Pam would like all members to remind the towns of the District tire program when they have spring clean up.

Harold Gingerich informed the Board, the Indiana State Police contacted the District. Mr. Harry Nix is in charge of the demolition and Meth lab waste. Mr. Nix approached the District to inquire about working with the District through the Household Hazardous Waste Program. Harold suggested the District should have in place a policy for the staff in receiving proposals from project proponents.

Terry Helmer asked if the District has a policy for someone with a medical reason to dispose of needles? Terry has numerous requests at the Street Department inquiring what to do with disposing of these needles. Joy Sharp would like to make a motion for the District Staff to develop a program for the proper disposal of medical needles for private individuals having this need. Seconded by Mark Pankop. Motion carried.

OTHER ITEMS PENDING: Harold Gingerich would like to take this opportunity to wish Pete Green a Happy 81st Birthday, one day late. The next CAC meeting is March 28, 2002. CAC are in need of a few more people to serve on the Committee. Pete asked for anyone with someone interested in serving to let him know. Steve Christman will ask Pam to notify Clark Reed with the town of Cromwell of the next CAC meeting and see if he would consent to serving on the CAC Committee.

Harold Gingerich would like to announce he has been invited to speak at WASTECON'S national convention in October 2002 at Long Beach, Ca. This is a great honor to be asked to serve on a national level for North America to represent SWANA and Indiana. Harold would like the Board to consider sending Steve for a week of scheduled training, even though it is \$1,200 - \$1,500, it is well worth the money spent.

Terry Helmer noticed some of the employees were not listed on the budget by Additional Appropriations, March 12, 2002 for a pay raise, and he would like to see a pay raise straight across the board, including part-time. Terry feels this is only fair, noting 5% is only an offset to the cost of living and these people are doing a good job. Mark Pankop noted the money is already in the budget.

Steve noted his field guys work real hard and he already took care of them. Derald Kruse noted this would be handled with a transfer if necessary. Mark Pankop made a motion for the Board to investigate a pay raise for the remaining three full time people. Seconded by Terry Helmer. Motion carried.

PUBLIC COMMENT: Steve introduced Jim Parker a part-time employee for the Steuben compost lot. Jim asked if the theft is a felony or what is the charge? Steve responded it is a felony. Jim asked the Board for a raise for the part-time employees also. Steve responded the part-time are at \$8.00 and have been at this for a long time. Derald Kruse noted the motion was made for across the board.

Harold Gingerich again expressed thanks for all the public participation and for those who took the time to attend tonight's meeting. The District is committed to the public process and Harold feels this process is happening. This has been a difficult process and Harold appreciates all the help.

Motion to adjourn was made by Joy Sharp. Meeting was adjourned at 8:30 PM.