

PUBLIC NOTICE

NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT MEETING AGENDA BOARD OF DIRECTORS

District Office

Tuesday, March 8, 2005

6:30 PM

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of February 8, 2005
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. Budget Status
- ⇒ 6:45 p.m. Executive Committee Report:
 - Personnel Policy – Adopt 2005 Update
 - March Workshop Report
- ⇒ 7:15 p.m. Director's Report:
 - Operations/Programs
 - Legislative Update
- ⇒ 7:35 p.m. Other Items Pending
- ⇒ 7:40 p.m. Public Comment
- ⇒ 7:45 p.m. Adjourn

Northeast Indiana Solid Waste Management District
Board of Directors Meeting
March 8, 2005

The Northeast Indiana Solid Waste Management District Board of Directors meeting began March 8, 2005 at 6:33 p.m. President, Harold Gingerich presided.

BOARD MEMBERS PRESENT: Don Kaufman, Donald VanWye, Roger Boots, Phillip Curtis, Harold Gingerich, Mark Pankop, Jack Herendeen (late arrival), Harold Uhl, F Mayo Sanders, Danny Putnam and Mayor Richard Hickman

BOARD MEMBERS ABSENT: Chuck Ort, Connie Miles, Mayor Norm Yoder, George Bachman, Terry Helmer, Hal Stump, Mayor Suzanne Handshoe, Ronald L. Smith and James Crowl

CAC PRESENT: Colleen Hake Boyd

DISTRICT ATTORNEY: Andrew Kruse

DISTRICT CONSULTANT: Not Present

PUBLIC PRESENT: None

STAFF PRESENT: Steve Christman, Pam DeCamp, Jennifer Franz and Linda Zirkle

Noting a **quorum present**, Harold Gingerich called the meeting to order.

MINUTES: Hearing no corrections or additions to the minutes of the February 8, 2005 meeting, a motion was made by Harold Uhl to approve the minutes. Seconded by Donald VanWye, motion carried. 10 yeas, 0 nays

REGISTRY OF CLAIMS & TREASURER'S REPORT: Steve reviewed the claims and treasurer's report. Steve Christman reported, as shown on the treasurer's report, a check was issued to Farmers State Bank for \$37,604.30. This is the principal balance plus interest and totally pays off the line-of-credit. After review, a motion to approve the registry of claims and treasurer's report was made by F Mayo Sanders. Seconded by Danny Putnam. Motion carried. 10 yeas, 0 nays

Budget Status 2004 – Budget order levy vs. levy received spreadsheet. This report reflects the current status of the tax levy requested and what has been received.

State Board of Accounts audit report for FY's 2002 & 2003 has been received and entered into the record reflecting a most favorable finding with no problems noted.

The Executive Committee directed Randy Tilbury to request quotes to establish a new line-of-credit, available for use should this become necessary. Quotes were requested from three area banks, only two responded. The lowest bid was from Farmer's State Bank in LaGrange at 4.41% renewing the line-of-credit for 1 year. Harold Uhl made a motion to follow the Executive Committee's recommendation to renew the line-of-credit with Farmer's State Bank of LaGrange at 4.41% for one year. Motion seconded by Mayor Richard Hickman. Motion carried, 10 yeas, 0 nays

Executive Committee Report:

Personnel Policy – The updated 2005 personnel policy has been reviewed by Andrew Kruse and Steve Christman and a copy for each Board member has been provided. Several Board members have provided good input and Andrew Kruse, Steve Christman and Executive Committee are ready for the Board to adopt this updated personnel policy.

Phil Curtis and F Mayo Sanders had questions and would like more time to review the updated policy. After discussion it was determined to allow a couple weeks for any recommendations to be forwarded to Steve or Andrew and the final updated personnel policy will be presented at the April 12, 2005 Board of Director's meeting for adoption.

March Workshop Planning Exercise – Harold Gingerich reported the workshop lasted about 3 hours and JW Spear, Sr. reviewed data from the 1996 Solid Waste Plan and reflected the changes in data since that plan was written. No decisions were made and not as much material was covered, as had hoped. Harold noted, as Steve Christman has been recommending, hard assessments need to be made with the fixed choices available. Chapter 2 data has been updated by JW Spear, Sr. and is almost finished. Harold Gingerich encouraged all members to attend the workshops. With the understanding each chapter of the plan, by mandate, must be adopted by the Board of Directors.

Colleen Hake Boyd asked if other District's in the State are experiencing the same problems? Steve Christman replied, statewide several Districts are facing the same shortfalls as our District. Those Districts with landfills that receive tipping fees or have other sources of income are not facing the same shortfalls.

With fixed income, growing programs and necessary changes needed for the future, a full 3-hour workshop is scheduled for April 12, 2005 from 1:00 PM – 4:00 PM.

Director's Report:

Operations/Programs - An HHW Materials Recovered Summary report has been prepared by Jennifer Franz. Steve reviewed this report for the Board and thanked Jennifer for a job well done. Pam DeCamp reported programs for the spring start-up are in place and ready to proceed.

Legislative Update – On 2/25/05 Steve Christman, Harold Gingerich and several others had a meeting with the new IDEM Commissioner. The meeting was very encouraging. Steve Christman reported legislature has been quiet this past week. Senate bill 280 appears to be dead at this time. Senate bill 279, which could affect Districts, is being watched very closely. Steve and Harold will keep the Board updated with any legislative changes.

CAC Report – Colleen Hake Boyd will check with others and perhaps will cancel the March 24, 2005 CAC meeting. The Solid Waste Plan revision would be farther along and a meeting more beneficial in June 2005.

Other Items Pending – On April 21, 2005 Von Milliner, District mechanic/supervisor, is retiring. Steve will be interviewing to hire for Von's position.

A reception in honor of Von's contributions to the District will be held before the Board meeting on April 12, 2005 from 5:00 PM to 6:30 PM at the District.

Public Comment – None

Motion to adjourn was made by F Mayo Sanders at 7:40 PM.