



NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

*Serving DeKalb, LaGrange, Noble and Steuben Counties
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PUBLIC NOTICE NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

BOARD OF DIRECTORS' MEETING DISTRICT OFFICE

Tuesday, March 13, 2007

12:00 PM – Please note time change for this month!

Agenda

- ⇒ 12:00 p.m. Lunch
- ⇒ 12:30 p.m. Call to Order
- ⇒ 12:35 p.m. Minutes of January 9, 2007
- ⇒ 12:40 p.m. Registry of Claims/Treasurer's Report (February 13, 2007 & March 13, 2007)
- ⇒ 12:50 p.m. Director's Report
 - Contract for Legal Counsel
 - Executive Committee Report
 - Legislative Report
 - Draft Electronic Fee Resolution
- ⇒ 1:15 p.m. **Board Orientation**
- ⇒ 3:45 p.m. Other Items Pending & Public Comment
- ⇒ 4:00 p.m. Adjourn



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www.niswmd.org

Northeast Indiana Solid Waste Management District Board of Directors Meeting – Minutes March 13, 2007

The Northeast Indiana Solid Waste Management District Board of Directors meeting began March 13, 2007 at 12:35 P.M. Mayor Norm Yoder, President, presided with a **quorum present**.

BOARD MEMBERS PRESENT: Don Kaufman, Donald VanWye, Mayor Norm Yoder, Mayor David Wiant, Phillip Curtis, Terry Helmer, Mark Pankop, Don Moore, Ron Smith, Sara Tuburgen, Mayor Richard Hickman and Loretta Smart

BOARD MEMBERS ABSENT: Fred Brown, Yvonne Eash, Mayor Suzanne Handshoe and Mayor Gary Bishop

CAC PRESENT: Colleen Hake Boyd and Max Robison

DISTRICT ATTORNEY: Andrew Kruse

DISTRICT ENGINEER: J.W. Spear, Sr., P.E.

PUBLIC PRESENT: Harold Gingerich

STAFF PRESENT: Steve Christman, Pam DeCamp, Jennifer Franz, Rich Caston, Joe Baysinger and Linda Zirkle

MINUTES: **ACTION ITEM #1 Hearing no additions or corrections to the minutes of January 9, 2007, a motion was made by Don Kaufman to approve the minutes. Motion seconded by Mayor Richard Hickman. Motion carried. 11 yeas, 0 nays**

REGISTRY OF CLAIMS AND TREASURER'S REPORT: Steve Christman reviewed the Registry of Claims and Treasurer's Report for March 13, 2007. **ACTION ITEM #2 A motion was made by Mayor Richard Hickman to approve the Registry of Claims and Treasurer's Report. Motion seconded by Ron Smith. Motion carried. 11 yeas, 0 nays**

DIRECTOR'S REPORT:

Contract for Legal Counsel – A couple of Board members questioned if the District legal counsel contract was renewable on an annual basis. Steve Christman reviewed the contract on file and learned the original contract with Derald Kruse was automatically renewed on an annual basis unless terminated by either party. The Executive Committee approved changing the contract to read Andrew Kruse and continue the contract to remain as is, unless the Board of Directors' determine changes are necessary. Hearing no opposition, Mayor Yoder stated the current contract will continue by acclamation.

Executive Committee Report – No Report necessary, all items are the same on both agendas.

Legislative Report – A list of current bills of interest to the District are in the Board packages. Steve Christman will continue to monitor legislative activity and report monthly.

Electronic Waste Fee Resolution – A draft electronic fee Resolution 2007-2 to replace Resolutions 2001-4 and 2001-1 was mailed to each Board member for their review. This resolution is to update fees for recycling electronics (e-waste) and is necessary to adjust the current contractor increases and the District’s growing incoming volumes of material. Jennifer Franz conducted a survey of six other Districts in the area and determined the proposed fees are about average. Pam DeCamp estimates incoming material to be approximately 80% commercial/schools and 20% residential. The Executive Committee is recommending to the Board of Directors to move forward with legal advertising for a Public Hearing and proposed adoption of Resolution 2007-2 at the April 10, 2007 6:30 P.M. board meeting. **ACTION ITEM #3 – A motion was made by Mayor Richard Hickman to advertise, and conduct a Public Hearing and to read and call for a vote on Resolution 2007-2 at the April 10, 2007 Board meeting. Motion seconded by Don Kaufman. Motion carried. 11 yeas, 0 nays**

Annual Report – The Annual Report for 2006 is being released today and contains program information and how District money was spent. The District web site (www.niswmd.org) also contains lots of information and is linked to many of the cities and towns in the District. Steve Christman reviewed the District programs and the current costs for each program. The Board will have some very difficult decisions to make this year with several of the District’s programs.

A review of the compost lots and compost lot operations was given by Steve Christman and Rich Caston.

Mayor Yoder encouraged all the Board members, particularly new members, to break in at any time and ask questions. A large amount of information will be presented today and will help with decision making later in the months to come, so please question any information you don’t understand.

BOARD ORIENTATION: Orientation Itinerary

History of NISWMD – Harold Gingerich (Former NISWMD Board President) A presentation describing the history of the District was given by Harold Gingerich.

NISWMD Profile & Policy – The Policy of the District was reviewed by Steve Christman as outlined in the 20 year Solid Waste Management Plan. Steve also explained the emphasis and importance the District has to encourage and promote public input and public/private partnerships.

Directors Duties & Responsibilities – Andrew Kruse reviewed the duties and responsibilities of the elected members to the Northeast Indiana Solid Waste Management District.

Steve Christman presented a slide show by Solid Waste Association of North America (SWANA), John H Skinner, Ph.D. titled “The Role of the Public Sector in a Competitive Solid Waste Marketplace”, pertaining to Local Units of Government.

Steve Christman presented a slide show with slides taken from “Contracting Out: Adapting Local Integrated Waste Management to Regional Private Landfill Ownership” by Jeremy K. O’Brien as published in March/April 2007 MSW Management.

J.W. Spear, Sr., P.E. – Board of Director’s Orientation - Engineering Update –J.W. Spear, Sr. presented a wide view of the past involvement he has had with the District. Several projects are: eighteen months of three hour long workshops to revise the 20-year solid waste plan by chapter, District goals and objectives, programs and program revenues, feasibility study regarding fees, District staffing and budget, capital projects-bonding, inconsistent service level to the west side of the District and current/future District contracts. J.W. Spear, Sr. explained several core decisions await the new Board of Directors in the coming year.

Programs & Facilities – Vision Casting – Executives – Mayor Norm Yoder explained that to maintain past service level it will take increased funding. In the coming months this Board will be making several tough decisions. Grants are not as available as in the past and have basically gone by the wayside. Mayor Yoder would encourage all the Board members to ask lots of questions and learn as much as possible to help with the decisions you will be asked to make in the upcoming year.

Several members participated in discussion regarding programs and level of service historically and currently provided.

Mark Pankop and Colleen Hake Boyd expressed to the new Board members the excitement and enthusiasm they felt 10, 15, 20 years ago is missing from this Board. This Board was on the cutting edge in the State of Indiana. Mark Pankop expressed he feels the Board has lost their luster and would encourage the new and old members to think outside the box and give this new Board structure some new life and excitement again.

OTHER ITEMS PENDING – None

Public Comment – Harold Gingerich would like the Board to continue to move forward and in a comparison used the yield sign as an example, although most people believe it is yellow, things have changed and it is red; like the challenge to this Board.

Mayor Norm Yoder would like to close the meeting with his challenge to this Board “How are we going to evolve and change tomorrow, based on where we have been yesterday?” The market is changing, the businesses are changing and the way we do business is changing, and this District needs to seriously look at the way it can change to provide services.

Mayor Yoder asked the Board members not to leave the meeting and forget about the District for a month. Have discussions with others and other Board members outside the meetings and to share ideas with them. Feel free to call the Mayor or Steve Christman, at any time. Thank you all for coming and see you next month.

Adjourn - ACTION ITEM #4 A motion to adjourn the meeting was made by Mark Pankop at 3:45 P.M