



How to Recycle Shredded Paper

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You've been acting responsibly and avoiding identity theft by shredding all your junk mail, old letters, bank statements and credit card applications, now take acting responsibly a step further and recycle your shredded paper. This will get you started:

- 1) Before shredding your paper, ask yourself why you need to shred it? Are there just a few lines of information that you want to keep protected.
- 2) Only shred sensitive documents. Limit shredding to documents and mail that contain personal information.
- 3) Empty the shredder bin often. If the bin is too full, it can be messy to empty.
- 4) When the paper shredder is full, pull out the entire bin and place contents into a brown paper grocery bag. Tightly fold down the top of the bag, tape it shut.
- 5) Place the brown paper grocery bag into the recycling container.

Keep in mind...

It is important to contain shredded paper during transportation and at the local recycling station to avoid spilling. You wouldn't want to be responsible for littering the countryside.

Other uses for shredded paper

- 1) Shredded paper is a great protector for fragile items.
- 2) Small animals like hamsters like shredded paper in their cages. It's a great nesting material.
- 3) Shredded paper is also compostable. Try mixing it into your compost pile.

For further information on recycling practices in the Northeast Indiana Solid Waste District, visit our website at www.niswmd.org.