

# **PUBLIC NOTICE**

## **NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT**

### **BOARD OF DIRECTORS MEETING**

**District Office**

**Tuesday, November 9, 2004**

**6:30 PM**

### **Agenda**

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of September 14, 2004
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. Budget Status Report 2004 & 2005
  - DLGF Budget Hearing (Randy/George Helton 10/19/04)
- ⇒ 6:55 p.m. Executive Committee Report
  - Administrative
  - Engineering/Planning
  - Operations/Programs
  - Legislative
- ⇒ 7:20 p.m. Other Items Pending:
- ⇒ 7:25 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn

**Northeast Indiana Solid Waste Management District**  
**Board of Directors Meeting**  
**November 9, 2004**

The Northeast Indiana Solid Waste Management District Board of Directors meeting began November 9, 2004 at 6:35 p.m. President, Harold Gingerich presided.

**BOARD MEMBERS PRESENT:** Chuck Ort, Don Kaufman, Donald VanWye, Mayor Norm Yoder, Phillip Curtis, Richard Strayer, Harold Gingerich, Mark Pankop, Harold Uhl, Ronald L. Smith and Danny Putnam

**BOARD MEMBERS ABSENT:** Connie Miles, James Hess, Terry Helmer, Richard Winebrenner, Hal Stump, Mayor Suzanne Handshoe, F Mayo Sanders, Rodney Wells and Mayor Richard Hickman

**CAC PRESENT:** None

**DISTRICT ATTORNEY:** Andrew Kruse

**DISTRICT CONSULTANT:** J.W. Spear, Sr., P.E.

**PUBLIC PRESENT:** None

**STAFF PRESENT:** Steve Christman, Pam DeCamp, Jennifer Franz and Linda Zirkle

Noting a **quorum present**, Harold Gingerich called the meeting to order. Harold Gingerich noted for the record, October 12, 2004 the meeting was cancelled. Executive Committee members signed Treasurer's Report and Registry of Claims and the claims were paid. Signed reports are in the files.

**MINUTES:** Hearing no corrections or additions to the minutes of September 14, 2004 meeting, a motion was made by Richard Strayer to approve the minutes. Seconded by Harold Uhl, motion carried. 11 yeas, 0 nays

**REGISTRY OF CLAIMS & TREASURER'S REPORT:** Steve reviewed the reports. AISWMD and SWANA reimbursed a large portion of the Express One expense for WASTECON on Steve's credit card bill. After extensive review, a motion to approve the registry of claims and treasurer's report was made by Don Kaufman. Seconded by Chuck Ort. Motion carried. 11 yeas, 0 nays

Steve introduced to the Board of Directors the newest part time help, a Tri-State graduate/Part-Time pre-school teacher, Jennifer Franz. Jennifer just completed the telephone long distance rate reduction project, suggested by Richard Strayer. TTI reduced the rate from 9 cents a minute to 3.5 cents. A savings of \$100. each month. Another project in process is a report for each city and town with assessed valuation dollars received versus District dollars spent.

**FY 2005 Budget** – Randy Tilbury and George Helton had a meeting October 19, 2005 to review the FY2005 Budget. George Helton, SDLGF told Randy all paperwork is complete and in compliance.

**Executive Committee Report:**

**Administrative** – Harold Gingerich reported Steve Christman has been nominated to the United States Composting Counsel Board of Directors in Washington, DC. The Executive Committee made a motion, to forward for Board of Director's approval, Steve accepts this nomination, if elected. The

District would pay Steve's expenses to attend meetings twice yearly. This is an honor for Steve, Indiana and the District to be nominated for this Board of Directors position. Ron Smith made a motion the Board of Directors, approve the Executive Committee's recommendation, for one year as a trial basis and if it works out to continue, to pay Steve's expenses, if Steve is elected. Motion seconded by Mark Pankop. Motion carried. 11 yeas, 0 nays

Andrew Kruse and Steve are reviewing and updating the personnel policy, as directed by the Executive Committee. After the first of the year, completion of updates will be reviewed with the Board of Directors and should carry us through the next 3 to 5 years.

Pam hit a deer with her van and the insurance company totaled the van. Pam was not hurt and Steve is in the process of replacing the 1998 Chevy van with a newer used vehicle.

**Engineering/Planning** – Harold Gingerich reported, the Executive Committee talked at great length with JW Spear, regarding engineering and planning the cost of numerous District programs. The District is facing some tough issues with increasing cost and the direction to take existing programs. Harold is giving a heads up for the first 6 months next year will be spent reviewing history of the District and planning the new sense of direction.

The State Auditor finished today, auditing the District for 2002 and 2003. The verbal report was very satisfactory and when written report is received, Steve Christman will report to the Board of Directors.

**Operations/Programs** - Garden Ridge Nursery and the District have developed a relationship to benefit both parties. Garden Ridge provided the trailer and the District paid for labor to transport mulch to Defiance, OH. Garden Ridge also hauled 500 cubic yards to Indianapolis for an IDOT job. Steve reports for the first time the District's finished product was used for an engineered spec job. Keeping the compost lots at lower volumes is much needed for safety standards.

Harold Gingerich explained the State is coming with new compost lot regulations in the near future. Costs, etc will be addressed in the upcoming year as programs and operations are discussed.

The Household Hazardous Waste contract is up for renewal the end of this year.

Steve is working with the Steuben County Plan Commission on a Disaster and Emergency Plan. SWANA has a three-day course on debris management and the District will look into presenting the course.

AISWMD annual conference was Oct 20-21 in Indianapolis. Harold Gingerich, Steve Christman and Pam DeCamp attended and reported it was well attended and very well received.

Harold Gingerich recommended to Steve budget training with Randy Tilbury, for the Board of Directors meetings in January or February and consultant Jim Bennett in June or July.

The annual Christmas buffet is December 14<sup>th</sup> at 5:30 P.M. The cost is \$5.00 for those attending. All Board members outgoing and newly elected are invited. Chris Himes with Borden Wasteaway will cover the remaining expenses.

**Legislative Update** – On a national level legislation passed a landfill gas tax credit that is critical to a number of landfill gas recovery projects across the nation. A real home issue for us as Brooks Construction and GM use gas generated from National Serv-All in Fort Wayne.

**OTHER ITEMS PENDING:** None

**PUBLIC COMMENT:** None

Motion to adjourn was made by Dan Putnam 7:40 PM. Motion seconded by Mayor Norm Yoder.