



NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

Serving DeKalb, LaGrange, Noble and Steuben Counties
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PUBLIC NOTICE NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

BOARD OF DIRECTORS DISTRICT OFFICE

**Tuesday October 14, 2008
6:30 P.M.**

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of September 9, 2008
- ⇒ 6:35 p.m. Treasurer's Report/Registry of Claims
- ⇒ 6:45 p.m. Executive Committee Report
 - Programs & Operations Report
 - Finance Committee Report
 - 5 Yr. Strategic Management Plan
 - Legislative Issues
- ⇒ 7:20 p.m. Other Items Pending
- ⇒ 7:25 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn



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Northeast Indiana Solid Waste Management District Board of Directors Meeting October 14, 2008

The Northeast Indiana Solid Waste Management District Board of Directors Meeting began October 14, 2008 at 6:35 P.M. Mark Pankop, President, presided **noting a quorum present.**

BOARD MEMBERS PRESENT: Don Kaufman, Fred Brown, Mark Pankop, Don Moore, Mayor Suzanne Handshoe, Ron Smith and Sara Tubergen

BOARD MEMBERS ABSENT: Donald VanWye, Mayor Norm Yoder, Mayor David Wiant, Phil Curtis, Terry Helmer, Yvonne Eash, Mayor Patty Fisel, Mayor Richard Hickman and Loretta Smart

CAC PRESENT: Colleen Hake Boyd

DISTRICT ATTORNEY: Andrew Kruse

PUBLIC PRESENT: Dave Kurtz/ The Evening Star

STAFF PRESENT: Steve Christman, Pam DeCamp, Jennifer Franz and Linda Zirkle

MINUTES: **ACTION ITEM #1 – Don Kaufman made a motion to approve the minutes of the September 9, 2008 Board of Directors meeting. Motion seconded by Mayor Suzanne Handshoe. Motion carried. 7 yeas, 0 nays**

TREASURER'S REPORT AND REGISTRY OF CLAIMS: Treasurer's Report and Registry of Claims were reviewed for October 14, 2008. **ACTION ITEM #2 – A motion was made by Ron Smith to approve the Treasurer's Report and the Registry of Claims. Sara Tubergen seconded the motion. Motion carried. 7 yeas, 0 nays**

Executive Committee Report

Programs & Operations Report – The State Board of Accounts just finished the audit of the District for 2006-2007. The exit interview with the auditor indicated no problems, concerns or deficiencies were found. The final report will be available for review when it is received.

The year-to-date sale of compost has topped \$12,000.00. The material from the Steuben lot is gone and a small amount remains at the DeKalb lot.

The one-day Household Problem Waste event has been scheduled for November 1, 2008 in Kendallville by Rural King in the Fairview Center parking lot on US 6 East from 9 AM until 2 PM. The District received an IDEM PEP Grant to help fund the promotion of this event. Pam DeCamp reported all cities and towns received the monthly electronic newsletter containing this information. Radio station ads, newspapers, billboards and flyers have been distributed on the west side of the District in both English and Spanish. A fee of \$5.00 per vehicle will apply and no business material will be accepted.

A spreadsheet has been provided for Board members to review a breakdown of the fiber rebate received from Recycling Works, Inc. for \$8,895.48. This check represents June thru September rebates as specified in the new recycling drop-off contract. The remaining two units will probably be located at the DeKalb and Steuben compost lots.

The Association of Indiana Solid Waste Management Districts is providing an offer to participate in a statewide advertising campaign partnering with Comcast to promote District recycling programs. These ads would be aired during the IHSAA sporting events on local television. Annual cost for our District would be approximately \$2,000.00. The ad would list a website that would ask for your location by county and link them to the District's website. The Board asked staff to check the District connection with Comcast in our area.

Finance Committee Report – The Finance Committee was directed to bring recommendations to the Board regarding benefits and salaries. Each Board member received a copy of the Finance Committee recommendations from the October 7, 2008 - 6:30 – 9:00 PM meeting. The three recommendations are 1) refigure salaries to include the incentives given last year and these figures would become a permanent part of each salary. This would be in place of the percent increase proposed in the budget. 2) Take home vehicle benefits remain in place. 3) Health insurance will be re-quoted. Legal requirements for health insurance benefits have been satisfied by legal counsel.

Discussion in the Executive Committee meeting for re-quoting health insurance is to establish a committee.

Mark Pankop suggested the Finance Committee serve as the Insurance Committee to review quotes regarding Health Insurance. Mark Pankop asked Don Moore if this was acceptable. Don Moore replied it is acceptable. Don Moore would like to make it a matter of record, "I didn't agree with what the Finance Committee recommended and we didn't vote on it. I still don't agree with paying 100% of two people's health insurance. I don't agree that it is less expensive to give two people take home cars than it is to pay mileage. I don't agree with any of the recommendations the Finance Committee made and I want to make it a matter of record." Mark Pankop replied, "The idea we did not vote on it, they are recommendations and we are asking this Board to consider our recommendations." Don Moore stated, "Our counsel said that it is legal to give two people, two employees here, pay 100% of health insurance which includes vision and dental which amounted to almost \$28,000.00 last year. He said it's legal to do that but we don't have to do that for the other employees, but yet those two employees are paying \$2.00. There has got to be a reason that legal counsel asks them to pay \$2.00." Andrew Kruse responded stating his research finds that Indiana Statutes require the employee pay at least \$1.00. The insurance benefit was established at the January 9, 2001 Board meeting. District attorney at the time, Derald Kruse, verified the \$2.00 insurance deduction requirement.

A lengthy discussion from several Board members present regarding salaries, employee's benefits and level of District services followed. Mayor Suzanne Handshoe suggested the insurance might be less expensive if the bids were changed from a calendar year to a start date of September or October.

ACTION ITEM #3 – A motion by Don Moore was made for the President to appoint the Finance Committee to continue recommendations for the Board regarding District salaries and employee benefits and re-quoting Health Insurance. Motion seconded by Don Kaufman. Motion carried. 7 yeas, 0 nays

Staff will begin the process of requesting quotes for health Insurance.

Mark Pankop appointed the Finance Committee members to serve as the Insurance Committee. The committee is as follows:

- Sara Tuburgen/ Steuben County
- Donald VanWye/ DeKalb County
- Phil Curtis/ LaGrange County
- Don Moore/Noble County
- Mark Pankop/Noble County

Mark Pankop asked if others would like to serve on the committee. Don Moore asked for others to volunteer and Mayor Suzanne Handshoe volunteered to join the committee.

5-Yr Strategic Management Plan – In your mail packages is the first draft of the 5-Year Strategic Management Plan. Staff asks that each Board member please review this document, markup any changes or questions and respond back to him.

Legislative Issues – A federal Emergency Economics Stabilization Act was recently signed into law by President Bush. Within this Act, landfill gas and renewable energy sources tax credit was also included which would extend the tax credits for projects such as landfill gas recovery, allowing these projects to be much more economical and frees up as many as 600 landfill gas projects across the nation. Also in the bill is the Recycle Investment Saves Energy (RISE) exemption that allows entities to accelerate depreciation on investment in recycling equipment and this begins to level the playing field for waste recovery operations to compete from a resource recovery standpoint with virgin material. This also makes tax exempt bonding available.

Next month the Board meeting is scheduled for November 11, 2008, Veterans Day and will be held as scheduled.

Other Items Pending – Mark Pankop noted the Board should consider using the money in the budget to install the scales.

Public Comment – None

Adjourn – ACTION ITEM #4 – Don Moore made a motion to adjourn at 7:45 P.M.