

PUBLIC NOTICE

NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

PUBLIC MEETING AGENDA **JOINT BOARD OF DIRECTORS AND CITIZENS ADVISORY COMMITTEE** **District Office**

**Tuesday, September 14, 2004
6:30 PM**

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of August 10, 2004
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. Executive Committee Report
 - Budget - Public Hearing
 - FY2005 Budget Review & Adoption
- ⇒ 7:00 p.m. Director's Report
 - Administrative Staff
 - Operations/Programs/Engineering
 - Legislative Update
- ⇒ 7:20 p.m. Other Items Pending:
- ⇒ 7:25 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn

Northeast Indiana Solid Waste Management District
Joint Board of Directors and Citizens Advisory Committee Meeting
September 14, 2004

The Northeast Indiana Solid Waste Management District Board of Directors and Citizens Advisory Committee joint meeting began September 14, 2004 at 6:32 p.m. President, Harold Gingerich presided.

BOARD MEMBERS PRESENT: Chuck Ort, Mayor Norm Yoder, Phillip Curtis, Richard Strayer, Harold Gingerich, Mark Pankop, Harold Uhl, Ronald L. Smith, Danny Putnam and Mayor Richard Hickman

BOARD MEMBERS ABSENT: Connie Miles, Don Kaufman, Donald VanWye, James Hess, Terry Helmer, Richard Winebrenner, Hal Stump, Mayor Suzanne Handshoe, F Mayo Sanders and Rod Wells

CAC PRESENT: Max Robison

DISTRICT ATTORNEY: Andrew Kruse

DISTRICT CONSULTANT: Not Present

PUBLIC PRESENT: None

STAFF PRESENT: Steve Christman and Linda Zirkle

Noting a **quorum present**, Harold Gingerich called the joint meeting to order.

MINUTES: Hearing no corrections or additions to the minutes of August 10, 2004 meeting, a motion was made by Richard Strayer to approve the minutes. Seconded by Phil Curtis, motion carried. 10 years, 0 days

REGISTRY OF CLAIMS & TREASURER'S REPORT: Steve reviewed the reports. Richard Strayer asked if the District have investigated other phone companies for lower rates? Steve will do this and report back next meeting. Board members questioned the amount spent with Ben Davis for repairs to the District van with 152,000 miles? Board feels it might be better to check into replacing in lieu of any more repairs. After extensive review, a motion to approve the registry of claims and treasurer's report was made by Harold Uhl. Seconded by Mayor Richard Hickman. Motion carried. 10 years, 0 days

Executive Committee Report:

Budget – Public Hearing – The FY2005 Budget Public Hearing was held on September 2, 2004 at 6:00 PM. No public attended.

FY2005 Budget Review & Adoption - The Executive Committee reviewed at length the presented FY2005 Budget. Harold Gingerich asked Max Robison if he had any comments or recommendations on the proposed FY2005 Budget on behalf of the Citizens Advisory Committee? Max Robison replied he had no comments or recommendations.

The Executive Committee would recommend to the Board two changes from the August 10, 2004 FY2005 budget draft – Part #1 - FY2005 Budget be adopted at 2004 Budget, plus 5%, or \$1,454,710.24. Part #2 – Steve Christman would receive an extra week of vacation in lieu of a salary increase, currently Steve has 2 weeks vacation and the extra week would be three. The other 4 full time

employees would receive a 3% salary increase. Harold Gingerich asked for comments or questions at this time. Richard Strayer asked about the line of credit repayment and if this should be somewhere in the budget? Mark Pankop explained to Richard Strayer the reassessment process has delayed the incoming money by almost one year, and after the counties send out the property tax bills for 2003 payable 2004, hopefully funds will start to come in before the end of 2004. The District is not spending money not in the budget, just a cash flow shortage due to reassessment delays and resulting distributions of county funds. However, we might want to put the interest expense in the budget. Phil Curtis questioned service cuts and increased budget? Mayor Norm Yoder explained to Phil Curtis how the State funded budget legal requirement deadline must be kept; and the District adopted budget does not mean that figure is what the State will approve or the District will receive. Mayor Richard Hickman commented, if the economy doesn't change the cities and counties will be facing cuts in programs similar to those faced by the District in the near future. Harold Uhl made a motion to follow the Executive Committee recommendations, Part 1 and Part 2, and adopt the FY2005 Budget at \$1,454,710.85 or 5% over the FY2004 Budget. Motion seconded by Chuck Ort. Motion carried 9 yeas, 1 nay.

Director's Report:

Administrative Stuff – Steve Christman was asked to attend the Cromwell Town Board meeting to discuss the Residential Rural Recycling Drop-Off program and why glass was discontinued. The Board asked Steve to convey to the Solid Waste Board of Directors their concerns. A memo is enclosed with the meeting package tonight. Harold and Steve have the new intern working to prepare a report that would show figures for each of the towns and cities in the four counties. Steve will report back to the Board of Directors when this report is complete.

The District is participating and working with the City of Angola on the MS4 storm water program and will continue to attend meetings and assist however they can.

Steve Christman is also working with Allen and Wabash Counties to form an inter-local agreement to share one Household Hazardous Waste Coordinator. This person would be trained under OSHA's 40 hour Hazwopper Training. This would be a savings to all three counties.

Operations/Programs/Engineering - As of August 21, 2004 all the recycling Drop-Off units have been changed over to a front load configuration. All 22 sites are frontload containers.

JW Spear, Sr. will be at the November meeting to review proposals for manned sites at the Steuben and DeKalb compost lots as the Board instructed at the August meeting. This presentation will begin the planning process to address changes in programs and budget shortfalls.

Legislative Update: Nothing that would pertain to the Board.

CAC Committee: Max Robison as a CAC member works hard to promote the District's programs with his neighbors and community. Max has no questions or comments on the adopted FY2005 Budget.

OTHER ITEMS PENDING: Mark Pankop reminded the Board about the sign damage out front.

PUBLIC COMMENT: None

Motion to adjourn was made by Dan Putnam 7:40 PM.