



NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

*Serving DeKalb, LaGrange, Noble and Steuben Counties
2320 W 800 S. P.O. Box 370 Ashley, IN 46705-0370 • (260) 587-3063 • Fax (260) 587-3523*

PUBLIC NOTICE NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

JOINT BOARD OF DIRECTORS & CITIZENS ADVISORY COMMITTEE MEETING

District Office

Tuesday, September 12, 2006

6:30 PM

Note: No afternoon Workshop this Month

Agenda

- ⇒ 6:30 p.m. Call To Order
- ⇒ 6:32 p.m. Minutes of August 8, 2006
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:40 p.m. Review/Adopt FY2007 Budget
- ⇒ 6:50 p.m. Programs/Operations Report
 - Responses to RFP released on July 10, 2006
 - Director's Report
- ⇒ 6:55 p.m. IWM Consulting Group
- ⇒ 6:58 p.m. Public Comment
- ⇒ 7:00 p.m. Adjourn



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Northeast Indiana Solid Waste Management District Joint Board of Director's and Citizens Advisory Committee Meeting September 12, 2006

The Northeast Indiana Solid Waste Management District Board of Directors meeting was called to order at 6:35 P.M. by Mark Pankop, Secretary. There **was a quorum present** at the meeting.

BOARD MEMBERS PRESENT: Chuck Ort, Don Kaufman, Don VanWye, Mayor Norm Yoder, Roger Boots, Phil Curtis, Mark Pankop, Jack Herendeen, Ron Smith and Mayor Richard Hickman

BOARD MEMBERS ABSENT: Connie Miles, George Bachman, Harold Gingerich, Terry Helmer, Hal Stump, Harold Uhl, Mayor Suzanne Handshoe, F. Mayo Sanders, Jim Crowl, Danny Putnam

CAC PRESENT: Colleen Hake Boyd, Max Robinson

DISTRICT ATTORNEY: Andrew Kruse

DISTRICT CONTROLLER: Randy Tilbury, CPA

PUBLIC PRESENT: Galen Eberhart of DeKalb County Economic Development Partnership, Mark Matthews of IWM, Troy Smith of IWM, Jim Beall of IWM, Keith Mershon of IWM and Regan Ford of GRS & Associates Regan Ford Enterprises, Inc.

STAFF PRESENT: Steve Christman, Pam DeCamp, Jennifer Franz

MINUTES: Hearing no additions or corrections to the August 8, 2006 Full Board Meeting minutes a motion was made by Mayor Richard Hickman to approve the minutes. Motion was seconded by Phil Curtis. Motion carried 9 yeas, 0 nays.

REGISTRY OF CLAIMS & TREASURER'S REPORT: Steve Christman reviewed the Registry of Claims and the Treasurer's Report for September 12, 2006. A motion to approve the Registry of Claims and Treasurer's Report was made by Don Kaufman. Motion seconded by Ron Smith. Motion carried 9 yeas, 0 nays.

FY2007 Budget Adoption: Steve Christman explained that the budget remained unchanged from the July and August board meetings. The Program Specialist line item is currently being paid out of the part-time line item but in 2007 it will become its own line item. The part-time line item is increased due to more people employed at the lots and here at the office for the Household Hazardous Waste Program. Health Insurance is up because of a vendor change that lowered the price per enrollee but resulted in more District employees enrolling. Gas, oil and lube line item is increased for obvious reasons while professional services, site prep and Household Hazardous Waste line items are remaining the same. In lieu of raises, performance incentives have been written in. The review for distribution of these incentives will be done by the Executive Director and one or two board members. Christman notified the board that the budget hearing was held on August 30, 2006 at 6:01 P.M. and closed at 6:35 P.M. with no public present.

Mark Pankop asked if the part-time employees included the educators. Steve Christman answered that no, part-time employees were for other programs and educators are hired as contractors. Pankop also asked who will set

the values for the incentives. Christman stated it would be the Executive Director and one or two board members.

Phil Curtis noted he would not be able to support the performance incentives unless there was a 3% cap on the amount being awarded to any given employee. Curtis questioned with the creation of the program specialist line item, why did the part-time line item not decrease? Steve Christman responded that part-time help would still be needed and that is reflected in the line item. Curtis also wanted to know if there was a bid for health insurance and how much the employee pays. Christman said that yes, the insurance was quoted and that the employee pays 19% of the premium.

Randy Tilbury, CPA, District Controller, stated that yes, with the money from the part-time line item being used to pay Jennifer Franz, the 2007 part-time line item could decrease. Mark Pankop suggested that leaving the part-time increase would allow for flexibility in the budget. Pankop asked Tilbury how close he thought we would come to receiving this budget. Tilbury answered that passing this budget would allow the maximum amount of money to come in. He estimates that it will be approximately 1.35 million. The District needs to pass this budget to allow the maximum amount of money. Tilbury thinks that the State of Indiana will pass this 1.6 million dollar budget. If a problem arises, the board can come back and cut the items that are padded.

Phil Curtis asked what the salary of the person filling the program specialist position was currently. Randy Tilbury approximated that \$23,000 will be paid out this year. Curtis pointed out that the proposed program specialist line item was roughly a \$3.50 raise per hour. Mark Pankop noted that the responsibilities of the person filling that position have increased greatly.

A motion was made by Mayor Norm Yoder to approve the budget in its current form. Performance incentives will be awarded by Steve Christman and a review committee of two board members. There will not be a percentage cap on the incentives as that will be the discretion of those awarding the incentives. Jennifer Franz will be hired full-time as the program specialist at \$35,000 a year starting January 1, 2007. No additional part-time or full-time employees may be hired without board approval; however, current employees may be replaced. Don Kaufman seconded the motion. Motion carried 9 yeas, 0 nays.

PROGRAMS/OPERATIONS REPORT:

Responses to RFP Released July 10, 2006: The NISWMD Request for Proposal of a Recyclables Processing Facility was released on July 10, 2006. There were nine attendees with seven prospective proposers. Proposals were due September 12, 2006 by 4:00 P.M. There were two responses but no proposals submitted. Mark Pankop was curious as to why the District had no proposals.

319 Grant Submittal: Steve Christman informed the board that District staff submitted a 319 Grant to IDEM for stormwater management at the DeKalb Compost Lot. Christman explained that the grant was submitted for the DeKalb lot because an active watershed project must be in effect so stormwater management could tie into it.

Fremont Curbside Solid Waste & Recycling: Chris Snyder, Town Manager of Fremont, submitted a letter of thanks to Steve Christman for his help in securing a new curbside solid waste and recycling contract. This new contract will save the Town of Fremont approximately \$50,000 over the contract period.

Integrated Waste Management (IWM) Consulting Group: Jim Beall and Mark Matthews from IWM made a presentation to the board discussing aspects of the Construction and Demolition (C&D) processing facility with solid waste transfer they are proposing for Waterloo, Indiana. IWM feels it can recover 28% of recyclables by volume. They feel there is a need for this type of facility in the District's four counties. IWM plans to bring 35 jobs initially with the potential for more. Currently the land considered is zoned agricultural and IWM has started the process for rezoning. The location to Interstate 69 and railroad access made this location a prime choice.

Phil Curtis asked why the buildings were not facing Interstate 69. Mark Matthews said that one of the buildings will be facing the interstate. Curtis then asked what would be done with glass. Matthews stated that glass will be

landfilled as there is little market value for glass. The primary focus will be metals, cardboard and aggregate. Matthews also explained that the proposed facility will be equipped to handle natural disasters and that nothing will ever be imported to the facility for processing. Colleen Hake Boyd asked about the air pollution that would occur. Matthews addressed the question by informing the board that IWM had no requirements for air permits. No burning or other processes at this facility would emit air pollution. Approximately 50 trucks each day with a total load of 600 tons are expected.

IWM facilities in Indianapolis have an agreement with Boone County Solid Waste District that 50 cents/ton at the transfer station will go back to the solid waste district for programs that help generate materials for the facility. Mark Matthews anticipates the tipping fees will be approximately \$37/ton depending on the materials in each load. Troy Smith told the board that IWM would like to have an endorsement from the District showing support and that they would like to have that endorsement within the next thirty days.

Mayor Norm Yoder suggested that Steve Christman speak with David Lamm from Boone County about IWM and with officials from Marion County. Christman will report back to the board at the October 10th meeting with an appropriate suggestion. Christman will research the host agreement and present the findings along with a recommendation next board meeting.

Other Items Pending: None

Public Comment: None

CAC Comment: Max Robinson would like to thank Pam DeCamp for speaking at the Lakes Association meeting and reminding people about recycling. Robinson asked when the compost lots would be closing for the season and DeCamp answered with the 17th of November.

Adjourn: 8:08 P.M.