



NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

*Serving DeKalb, LaGrange, Noble and Steuben Counties
2320 W 800 S. P.O. Box 370 Ashley, IN 46705-0370 • (260) 587-3063 • Fax (260) 587-3523*

www.niswmd.org

PUBLIC NOTICE NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

JOINT BOARD OF DIRECTORS AND CITIZENS ADVISORY COMMITTEE MEETING

DISTRICT OFFICE

Tuesday, September 11, 2007

6:30 P.M.

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of July 10, 2007
- ⇒ 6:35 p.m. Registry of Claims/Treasurer's Report
- ⇒ 6:45 p.m. Executive Committee Report
 - Bids for Recycling Drop-Off Contract
 - Draft FY2008 Budget
 - Errors and Omissions Appeal
 - Property Lease, Rawhide Energy
 - Ashley Build Out Discussion
 - MCM Transfer Station Permit Application
 - Programs & Operations Report
 - Legislative Issues
 - CAC Report
- ⇒ 7:15 p.m. Other Items Pending
- ⇒ 7:20 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn



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Board of Directors

DeKalb County

Don Kaufman
County Commissioner

Donald VanWye
County Council

David Wiant
Mayor of Garrett

Norm Yoder
Mayor of Auburn

LaGrange County

Fred Brown
County Council

Phillip Curtis
County Commissioner

Yvonne Eash
Topeka Town Council

Terry Helmer
LaGrange Town Council

Noble County

Gary Bishop Sr.
Mayor of Ligonier

Suzanne Handshoe
Mayor of Kendallville

Don Moore
County Council

Mark Pankop
County Commissioner

Steuben County

Richard Hickman
Mayor of Angola

Loretta Smart
Fremont Town Council

Ronald Smith
County Commissioner

Sara Tubergen
County Council

Northeast Indiana Solid Waste Management District Joint Citizens Advisory and Board of Directors Meeting September 11, 2007

The Northeast Indiana Solid Waste Management District, Board of Directors meeting began September 11, 2007 at 6:30 P.M. Mayor Norman Yoder, President, presided with a **quorum present.**

Board Members Present: Don Kaufman, Norm Yoder, Phil Curtis, Fred Brown, Mark Pankop, Suzanne Handshoe, Ron Smith, Sara Tubergen, Richard Hickman

Board Members Absent: Don Van Wye, David Wiant, Terry Helmer, Yvonne Eash, Don Moore, Gary Bishop, Loretta Smart

CAC Present: Colleen Hake Boyd, Max Robison

District Attorney: Andrew Kruse

District Engineer: J.W. Spear, Sr., P.E.

District Controller: Randy Tilbury, CPA

Public Present: None

Staff Present: Steve Christman, Pam DeCamp, Jennifer Franz

Minutes: Action #1 – Hearing no additions or corrections to the minutes of the July 10, 2007 board meeting, Don Kaufman moved to approve the minutes. Richard Hickman seconded. Motion carried 9 yeas and 0 nays.

Registry of Claims and Treasurer’s Report: Steve Christman reviewed the Treasurer’s Report and Registry of Claims. **Action Item #2 Richard Hickman moved to accept the Treasurer’s Report and Registry of Claims. Suzanne Handshoe seconded. Motion carried 9 yeas 0 nays.**

Executive Committee Report: Steve Christman and Randy Tilbury, CPA, District Controller, reviewed the FY2008 budget. Randy explained the approved FY2008 budget of \$1,856,687 could actually be cut by the Department of Local Government Finance to \$1,529,000 with expected revenue of \$1,300,000 from the counties.

Action Item #3 Ron Smith moved to approve the FY2008 budget as advertised. Don Kaufman seconded. Motion carried 9 yeas and 0 nays.

It was decided by the Executive Committee that the Errors and Omissions Appeal process would be discontinued at this time.  Recycled Paper

Property Lease: Rawhide Energy is proposing an Ethanol plant to the West of District property. A Memorandum of Understanding (MOU) has been drafted between Rawhide Energy and the District to show good faith in allowing them to lease or purchase approximately five acres across the extreme north property line adjacent to the railroad. The MOU provides the option for the District to “do business” regarding this matter. Once a MOU is signed, the District must be prepared to sign lease or allow them to purchase approximately 5 acres. The Executive Committee recommended incorporating crop protection language for the farmer and District access to the rail spur in the MOU. **Action Item #4 Phil Curtis moved to incorporate additions into the MOU for the two-year option period at \$1,000 per year. Mark Pankop seconded. Motion carried 9 yeas and 0 nays.**

Ashley Build Out: Steve Christman provided a synopsis of the anticipated developments at the Ashley complex. Steve purchased on behalf of the District, an 80’ x 11’ bridge scale for \$6,000 with the intention to have it better serve the composting, e-waste and HHW programs. Steve indicated non-reverting funds are held for this type of project. JW Spear, Sr., PE, District Engineer, indicated projected cost to create design plans and installation would be between \$50,000 and \$80,000. Phil Curtis objected to the suggested fees and asked that other firms be contacted such as Omni or Levin’s to get their costs for a scale installation. A lengthy discussion took place prior to the following motion. **Action Item #5 Mark Pankop moved to allow a budget of , a maximum of \$70,000 to design and construct the approach, egress, roads, and install the bridge scale. Richard Hickman seconded. Motion passed 7 yeas and 1 nay. Mayor Yoder did not vote.**

To avoid potential development concerns regarding a deceleration lane from CR 800S, Ron Smith will contact Farrar and Garvey Engineers in Indianapolis.

Steve Christman invited members to attend MCM Management Group’s ground breaking ceremony for the Waterloo Recycling Transfer Station on September 20, 2007.

Citizen’s Advisory Committee: Max Robison mentioned concerns regarding relocating the Steuben County Compost lot. Max also indicated the District would be receiving a letter from the Crooked Lake Association regarding this matter.

Mayor Handshoe, speaking from experience, asked if the Wells Fargo credit card invoice could be itemized better on the Registry of Claims. Mark Pankop asked if the receipts section on the Treasurer’s Report could be itemized by compost, HHW, electronics, etc. Steve Christman indicated he would work with Randy Tilbury, District Controller to accomplish their requests.

With no further business, the meeting adjourned at 8:20 P.M.