



NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

Serving DeKalb, LaGrange, Noble and Steuben Counties
2320 W 800 S. P.O. Box 370 Ashley, IN 46705-0370 • (260) 587-3063 • Fax (260) 587-3523

www.niswmd.org

Corrected 9-8-08

PUBLIC NOTICE NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

JOINT BOARD OF DIRECTORS AND CITIZENS ADVISORY COMMITTEE MEETING

DISTRICT OFFICE

Tuesday September 9, 2008

6:30 P.M.

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of August 12, 2008
- ⇒ 6:35 p.m. Treasurer's Report/Registry of Claims
- ⇒ 6:45 p.m. Executive Committee Report
 - Programs & Operations Report
 - Legislative Issues
 - FY2009 Budget Review and Adoption
- ⇒ 7:20 p.m. Other Items Pending
- ⇒ 7:25 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn





NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

Serving DeKalb, LaGrange, Noble and Steuben Counties
2320 W 800 S. P.O. Box 370 Ashley, IN 46705-0370 • (260) 587-3063 • Fax (260) 587-3523

www.niswmd.org

PUBLIC NOTICE NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

JOINT BOARD OF DIRECTORS AND CITIZENS ADVISORY COMMITTEE MEETING

DISTRICT OFFICE

Tuesday September 9, 2008

6:30 P.M.

Agenda

- ⇒ 6:30 p.m. Call to Order
- ⇒ 6:32 p.m. Minutes of August 12, 2008
- ⇒ 6:35 p.m. Treasurer's Report/Registry of Claims
- ⇒ 6:45 p.m. Executive Committee Report
 - Programs & Operations Report
 - Legislative Issues
 - FY2009 Budget Review and Adoption
- ⇒ 7:20 p.m. Other Items Pending
- ⇒ 7:25 p.m. Public Comment
- ⇒ 7:30 p.m. Adjourn





NORTHEAST INDIANA SOLID WASTE MANAGEMENT DISTRICT

Serving DeKalb, LaGrange, Noble and Steuben Counties
2320 W 800 S. P.O. Box 370 Ashley, IN 46705-0370 • (260) 587-3063 • Fax (260) 587-3523

www.niswmd.org

Northeast Indiana Solid Waste Management District Joint Board of Directors and Citizens Advisory Committee Meeting September 9, 2008

The Northeast Indiana Solid Waste Management District Joint Board of Directors and Citizens Advisory Committee Meeting began September 9, 2008 at 6:35 P.M. Mark Pankop, President, presided **noting a quorum present**. A moment of silence was shared to remember the 7th anniversary of September 11, 2001.

Mark Pankop noted for the record the board agenda was **corrected** to read **Joint Board of Director's and Citizens Advisory Committee Meeting**.

BOARD MEMBERS: Don Kaufman, Donald VanWye, Mayor Norm Yoder, Phil Curtis, Fred Brown, Mark Pankop, Don Moore, Mayor Suzanne Handshoe, Ron Smith, Sara Tubergen, Mayor Richard Hickman and Loretta Smart

BOARD MEMBERS ABSENT: Mayor David Wiant, Terry Helmer, Yvonne Eash and Mayor Patty Fisel

CAC PRESENT: Colleen Hake Boyd

DISTRICT ATTORNEY: Andrew Kruse

DISTRICT CONTROLLER: Randy Tilbury, CPA

PUBLIC PRESENT: None

STAFF PRESENT: Steven Christman, Pam DeCamp, Jennifer Franz, Rich Caston, Joe Baysinger and Linda Zirkle

MINUTES: ACTION ITEM #1 – Mayor Richard Hickman made a motion to approve the minutes of the August 12, 2008 Board of Directors meeting. Motion seconded by Don Kaufman. Motion carried. 12 yeas, 0 nays

TREASURER'S REPORT AND REGISTRY OF CLAIMS: Treasurer's Report and Registry of Claims were reviewed for September 9, 2008. The Director noted on the Treasurer's Report a temporary loan of \$70,000.00 from the non-reverting capital fund into the general fund rather than borrowing money.

ACTION ITEM #2 - A motion was made by Phil Curtis to approve the Treasurer's Report and the Registry of Claims. Mayor Suzanne Handshoe seconded the motion. Motion carried. 12 yeas, 0 nays

ACTION ITEM #3 – A motion was made by Phil Curtis to approve the \$70,000.00 transfer of funds from Non-Reverting Capital to the General Fund with interest rate to be 1.75% between the funds and be repaid by December 31, 2008. Motion seconded by Mayor Richard Hickman. Motion carried. 12 yeas, 0 nays



Executive Committee Report

Programs & Operations Report – Steve Christman reported by separating incoming brush the District produced a clean wood mulch to market. Country Stone purchased three 100 cubic yard loads at \$300.00 each load. Metal Tech (formerly Auburn Foundry) would like to experiment with our compost and their type four foundry sand to produce a marketable product.

Pennington Seed, a Ligonier company making and selling wood pellets and wood pellet stoves, would like to experiment with mulch from the compost lots. The wood waste material is in great demand for the wood pellets and mulch could possibly be used as feed stock in their manufacturing. They also have a pile of unusable feedstock they would like District help to find a home for.

The District is close to \$9,000.00 for compost sold.

Last month the Board requested adding Board, CAC and staff member names to the website; that information has been added and is now available.

Analyses to replace landlines with cell phones to reduce costs proved to be impractical at this time.

The Steuben County Community Foundation awarded a \$250.00 scholarship from the Pete Green Scholarship Fund. An update of the account verifies the need to continue seeking donations to further fund the scholarship.

The EPA sent an e-mail to the District discussing increased volumes of obsolete televisions with the change from analog to digital and the environmental benefits to promote receiving, handling and recycling these electronics.

The District has corresponded with J Spear Associates (District engineer) confirming no outstanding task orders and agreement with the District will terminate at the end of the year, unless further authorization of services is received from the District.

Staff is working to set a one-day HHW collection event on the west side of the District yet this fall.

Legislative Issues – The AISWMD Annual Conference is October 1st and 2nd in Indianapolis and all Board members are welcome to attend.

Allen County Solid Waste Management District (ACSWMD) serves as a Mercury Hub for our District to dispose of State mandated (and unfunded) mercury containing materials. The District and ACSWMD have a partnership for mercury disposal. Allen County applied for a Grant and asks the District to sign a Resolution that will be submitted with their Grant application to verify this partnership. Funds from this Grant would offset recovery costs for our District. **ACTION ITEM #4 – A motion was made by Mayor Richard Hickman to approve Resolution 2008-2 for Allen County Solid Waste to submit with their Grant application verifying NISWMD has a partnership with Allen County Solid Waste District for mercury recovery. Motion seconded by Phil Curtis. Motion carried. 12, yeas, 0 nays**

FY2009 Budget Review and Adoption - A copy of the advertised FY2009 budget for \$1,576,978.67 was mailed to each Board and CAC member. The Director pointed out the only change from the original budget presented at the August meeting is Site Prep (category 03) was reduced from \$250,000.00 to \$225,000.00, reducing the total budget from \$1,601,978.67 to the advertised \$1,576,978.67.

The District has not yet received the State Budget Order for FY2008 budget, nearly a year old.

Mark Pankop reported the Executive Committee recommendation to the Board is approving the FY2009 budget as advertised at \$1,576,978.67.

Don Moore stated he doesn't like to see raises in the budget when programs are continuing to be cut.

ACTION ITEM #5 – Ron Smith made a motion to approve the FY2009 Budget of \$1,576,978.67 as advertised. Motion seconded by Phil Curtis. Motion carried. 11 yeas, 1 nay by Don Moore

Discussion followed regarding the need to increase the Capital Outlays.

Mayor Suzanne Handshoe questioned employee health insurance benefits not being offered to all employees the same.

Don Moore stated, “The question regarding the District’s employee health insurance benefit being legal is supposed to be answered tonight.”

Andrew Kruse, District Attorney, has conferred with other attorneys regarding this matter and his findings are the District is **not** violating any State laws.

Hearing much discussion regarding benefits and salaries Mayor Yoder suggested the Finance Committee schedule a meeting to review these issues and report to the Board.

A Finance Committee meeting was scheduled for Tuesday, October 7, 2008 at 6:30 P.M. Steve Christman listed the Finance Committee: Don Moore, Sara Tubergen, Phil Curtis, Don VanWye and Mark Pankop.

CAC Report – Colleen Hake Boyd has no comments at this time.

Other Items Pending – Mayor Richard Hickman reported the Executive Committee members all agreed to change the Executive Committee Meetings for the remainder of the year to 5:00 P.M. instead of 4:00 P.M.

Public Comment - None

Adjourn – **ACTION ITEM #6 – Mayor Suzanne Handshoe made a motion to adjourn at 7:40 P.M.**